**MINUTES**

**SAGINAW AREA GIS AUTHORITY**

**GENERAL MEETING**

**January 22, 2018**

**(9:00am)**

**MSU EXTENSION**

**1 Tuscola Street**

**Saginaw, MI 48602**

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**Members Present**: Rob Grose, Chairman; Russ Taylor, Vice-Chairman; Paul Moore, Treasurer; Megan Weaver, Secretary; Marc McGill, Member; Jim Loiacano, Member; Rob Kehoe, Member; Mike McGibney, Member, Annamarie Reno, Member; Bob Corrin, Member; Tom Mayan, Member; Gail Basner, Member; Josh Brown, Member; Bridget Smith, Member; Randy Pfau, Member; Larry Tibbits, Member; Pam Moore, Member; David Smigiel, Member; Denise Babbitt, Member.

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority; Brian Wendling, Saginaw County Public Works; Katie Kelly and Penny Klein, Saginaw County Register of Deeds.

**Meeting called to order at 9:00 a.m. by Chairman Grose.**

**Roll Call:**

A quorum was present.

**Approval of Agenda:**

*Motion by Loiacano with support by Brown to accept agenda as presented.*

**Motion Carried.**

**Approval of Minutes from September 18, 2017:**

*Motion by Taylor with support by Loiacano to accept September 18, 2017 minutes as presented.*

**Motion Carried.**

**Accounts Payable and Review Budget:**

Moore reported that as of December 31, 2017, the Money Market account stood at $424,612.71 and the Business Checking Account at $12,312.10. Moore also reviewed the budget performance report.
*Motion by McGill with support by Corrin to accept the Accounts Payables and Budget Review as reported*.
**Motion Carried.**

**Register of Deeds Parcel Records Project:**

Saginaw County Register of Deeds Katie Kelly addressed the Authority

 Members about the new project her office was launching to become a Parcel Identification Number (or PIN) driven County. She explained that by including PINs on recordable documents, the capability of sharing information between key departments as well as integrating the Register of Deeds records into GIS applications would be made possible. Ms. Kelly invited all members to a luncheon hosted by their software partner Fidlar Technologies on January 31, 2018 at 11:45 a.m. at the Anderson Enrichment Center to learn more about this exciting new project and the plan for implementation.

**Staff Update:**

**Web Update:** Both Hoffman and Jeruski had been trained on the SAGA webpage content manager. Jeruski reminded members that the 2018 tentative values would go live on the website on February 5, 2018. He also had been working on the dimensioning which would be an ongoing process. Hoffman stated that all of the approved meeting minutes were available on the website as well as the calendar had been updated with all future meeting dates.

Kehoe asked why all of the parcels in St. Charles are listed as “St. Charles Township” as there were parcels that should be labeled as the “Village of St. Charles”. Hoffman stated he would look into it. Grose asked why a lot of the parcel lines are shifted. Is this something Kucera needs to address? Hoffman stated that he was not aware of the problem and it would need to be addressed on a case by case basis. Grose asked that the issue be discussed at the next Executive Committee meeting.

Hoffman stated that the EMCOG/MDOT Trails project should be finalized this spring.

Hoffman informed the members that a grant application to Homeland Security had been submitted for a new plotter that would cost between $6,000 and $10,000. He should know by March if the grant is awarded.

**E-911:**

Hoffman stated that he was still waiting on Motorola to setup training. Fire beats for major locations like nursing homes and apartment buildings were being added. Hoffman also informed the members that since 911 receives calls for assistance from areas outside of Saginaw County, he had contacted our neighboring counties for their data so that it is available to 911.

**NRCS LiDAR Grant Update:**

Wendling stated that he was still waiting for a response from USGS after

 the corrected data was sent to them by Spicer Group back in August. He was not sure what the holdup was. He had filed for an extension thru 2018 just to be certain.

**City of Saginaw – In-Kind Services for Membership:**

Grose stated that the agreed upon amount for the City of Saginaw’s

 annual membership was $5,000. McGibney stated that he thought it was

 $4,000 annually. Grose would double check and have the agreement drafted.

**Other Business:**

Brown mentioned that the SAGA website was highlighted in an article that he recently read on Mlive.

**Adjournment:**

*Motion by Mayan with support by Brown to adjourn.*

**Motion carried.**

Meeting adjourned at 9:29 a.m.

***Next General Meeting*** – 9:00am, April 16, 2018 at MSU Extension.

***Next Executive Meeting*** – 9:00am, February 5, 2018 at Thomas Township

*Minutes prepared by Megan Weaver*