**MINUTES**

**SAGINAW AREA GIS AUTHORITY**

**GENERAL MEETING**

**September 17, 2018**

**(9:00am)**

**MSU EXTENSION**

**1 Tuscola Street**

**Saginaw, MI 48602**

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**Members Present**: Rob Grose, Chairman; Russ Taylor, Vice Chairman; Paul Moore, Treasurer; Megan Weaver, Secretary; Jim Loiacano, Member; Rob Kehoe, Member; Mike McGibney, Member, Annamarie Reno, Member; Bob Corrin, Member; Tom Mayan, Member; Gail Basner, Member; Josh Brown, Member; Bridget Smith, Member; Randy Pfau, Member; Larry Tibbits, Member; James Frelitz, Member; Pam Moore, Member; Brian Stark, Member.

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority

**Meeting was called to order at 9:00am by Chairman Grose.**

**Roll Call:**

A quorum was present.

**Approval of Agenda:**

*Motion by Moore with support by Loiacano to accept agenda as presented.*

**Motion Carried.**

**Approval of Minutes from July 16, 2018:**

*Motion by Mayan with support by Kehoe to accept July 16, 2018 minutes as presented.*

**Motion Carried.**

**Accounts Payable and Review Budget:**

Moore reported that as of August 31, 2018, the Money Market account stood at $244,477.01 and Business Checking Account at $308.86. Moore also reviewed the budget performance report.  
*Motion by Loiacano with support by Brown to Accept the Accounts Payables and Budget Review as reported*.

**Motion Carried.**

**Staff Update:**

**Web Update:**

Jeruski informed the members that as of August 22, the SAGA website now pulls data for the property owner names, owner addresses and sales from the Saginaw County database. This will be updated weekly.

Hoffman completed a utility layer for the Village of Oakley that is password protected. He asked any members that wish to have something similar set up with their data where it is not public, but available to view internally with a password, to please contact him.

Hoffman stated that he was wrapping up work for the non-motorized trails for EMCOG/MDOT. Much discussion followed reference the difference between the Great Lakes Bay Regional Trail and the Iron Belle Trail and whether there was a county-wide plan to connect them.

**E-911:**

Hoffman discussed the expanded streets layer that he had been working on and is nearly finished. There was an issue with Tuscola/Shiawassee and he is working on correcting the problem.

**NRCS LiDAR Grant Update:**

Hoffman reported that he was still waiting to hear from USGS on the grant monies. He explained that the USGS are back-logged and it could be some time before we hear anything.

**City of Saginaw – In-Kind Services:**

Hoffman stated that the agreement with the City of Saginaw for the use of their server for storage will be going before City Council for approval on September 24. He had spoken with Jeff Klopcic and anticipated approval of the agreement.  
  
**Saginaw County Emergency Management Request:**

Hoffman was anticipating a request from Mark Przybylski, Saginaw County Director of Emergency Management and Homeland Security asking for a database listing water customers (mainly who has city water vs. well water). He would bring further information to the members once the formal request was received. He did not expect it to be a large project.

**Election of Officers:**

Chairman Rob Grose, Vice Chairman Russ Taylor, Treasurer Paul Moore, and Secretary Megan Weaver.

*Motion by Brown with support by Kehoe to accept officer slate as proposed.* **Motion Carried.**

**Appoint Executive Committee:**

Chairman Rob Grose, Vice Chairman Russ Taylor, Treasurer Paul Moore, Secretary Megan Weaver, Member Tom Luck, Member Mike McGibney, Member Jim Loiacano, Member Marc McGill, Member Randy Pfau, Member Joshua Brown

*Motion by Corrin with support by Kehoe to accept executive committee slate as proposed.* **Motion Carried.**

**Appoint Legal Counsel, Accountant, Insurer and Auditor:**

Legal Counsel – David Meyer of Smith Bovill  
 Accountant – Tina Fisher of Roberts, Boehler & Fisher

Auditor – Ken Berthiaume of Berthiaume & Company  
 Insurance – Norm Bamberger of Duclos Insurance Agency (recently acquired by MyMember Insurance Agency - an affiliate of Frankenmuth Credit Union)

*Motion by McGibney with support by Taylor to accept slate as proposed.* **Motion Carried.**

**Other Business:**

None presented.

**Adjournment:**

*Motion by Moore with support by Brown to adjourn.*

**Motion carried.**

Meeting adjourned at 9:31am.

***Next General Meeting*** – 9:00am, January 28, 2019 at MSU Extension.

***Next Executive Meeting*** – 9:00am, November 5, 2018 at Saginaw Township

*Minutes prepared by Megan Weaver*