**MINUTES**

**SAGINAW AREA GIS AUTHORITY**

**GENERAL MEETING**

**January 28, 2019**

**(9:00am)**

**MSU EXTENSION**

**1 Tuscola Street**

**Saginaw, MI 48602**

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**Members Present**: Rob Grose, Chairman; Megan Weaver, Secretary; Jim Loiacano, Member; Rob Kehoe, Member; Annamarie Reno, Member; Bob Corrin, Member; Tom Mayan, Member; Tim Hildner, Member; Mariah Kelly, Member; Bridget Smith, Member; Randy Pfau, Member; James Frelitz, Member; Brian Stark, Member; Marc McGill, Member.

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority

**Meeting was called to order at 9:05am by Chairman Grose.**

**Roll Call:**

A quorum was present.

**Approval of Agenda:**

*Motion by Hildner with support by Loiacano to accept agenda as presented.*

**Motion Carried.**

**Approval of Minutes from September 17, 2018:**

*Motion by Loiacano with support by Kehoe to accept September 17, 2018 minutes as presented.*

**Motion Carried.**

**Accounts Payable and Review Budget:**

In absence of Moore, Grose reviewed the treasurer’s report and budget. As of December 31, 2018, the Money Market account stood at $465,287.35 and Business Checking Account at $11,538.10. Grose also reviewed the budget performance report.
*Motion by Loiacano with support by Corrin to Accept the Accounts Payables and Budget Review as reported*.

**Motion Carried.**

**Presentation of the 2017/18 Audit:**

Ken Berthiaume, Berthiaume & Company, presented the audit of the SAGA financial statements for the fiscal year ending September 30, 2018. He reported that there were no difficulties in preparing the audit and that the authority received an unmodified opinion, which is the best opinion possible. Berthiaume reviewed net position, cash flows and capital assets as detailed in his report. Some discussion followed.

**Staff Update:**

**Web Update:**

Jeruski informed the members that there had been some discrepancies in the assessors’ descriptions on the website and maybe switching to the County Equalization’s database would be helpful. Grose stated that it would be discussed at the next Executive Committee meeting.

Jeruski stated that all 2019 tentative values will be displayed on the website beginning February 1st thru May 1st.

Jeruski presented a quote from Amalgam LLC to build a sales search feature into the website with the ability to display all sales search results on the map for a one-time fee of $6,000. Discussion was held on the fact that this used to be a feature on the old website and there had been many inquiries on adding it to the current site.
*Motion by Kehoe with support by McGill to approve the quote from Amalgam LLC for $6,000 as presented.***Motion Carried.**

Hoffman reported that the public works layer for both Tittabawassee Township and Village of Merrill were publicly available on the website. Any other members that were interested in including those layers on the site (either publicly or password-protected) should notify Hoffman or Jeruski. Saginaw Township has included a sidewalks layer (listed under Trails) on the site and Saginaw County Road Commission has added a Road Jurisdiction layer showing primary, secondary, private and City of Saginaw roads (listed under Streets).

Hoffman stated that the soils layer was also available on the website. By hovering over the parcel, the site shows the name of the soil, soil code, productivity score and acreage (for that parcel only). The Misteguay Creek Dam failure parcels had also been added. This layer is password protected and available to Emergency Management in case of a dam failure.

Hoffman reported that the EMCOG/MDOT Trails Project was completed. He would be working on zoning and future land use layers in the coming months as well as PASER ratings (road pavement condition). Discussion followed.

**E-911:**

Hoffman stated that the expanded street project was complete. Pfau commented on how helpful the information was to the 911 Authority.

**NRCS LiDAR Grant Update:**

Hoffman reported that Wendling had filed for an extension with the USGS until March as it was found out that Spicer Group had not submitted the data (when they thought that they had). Once that was realized, Spicer Group submitted the data in November, 2018 to the USGS.

**GIS Software:**

Hoffman reminded the members that the GIS ArcView desktop software would no longer be available thru MSU Extension as of the end of March, 2019. The software must be purchased by the individual municipalities (approximately $1,350 with a $400 annual maintenance fee); however he reminded members that most members use the website viewer for their GIS needs and the desktop software is not necessarily needed.

**2020 Aerial Photography:**

 Hoffman stated that the RFP for the Spring 2020 aerial flyover would be sent out by late summer.

**Other Business:**

Jeruski informed the members that the 1997 aerial photography was now available on the SAGA website for reference.

Loiacano stated that he had recently come across some incorrect information when looking up several parcels in Kochville Township. Jeruski stated that the sales and ownership information was updated weekly from Saginaw County Equalization. He asked Loiacano to get with him after the meeting to discuss further.

**Adjournment:**

*Motion by Hildner with support by Loiacano to adjourn.*

**Motion carried.**

Meeting adjourned at 9:47am.

***Next General Meeting*** – 9:00am, April 15, 2019 at MSU Extension.

***Next Executive Meeting*** – 9:00am, April 1, 2019 at Kochville Township

*Minutes prepared by Megan Weaver*