**MINUTES**

**SAGINAW AREA GIS AUTHORITY**

**EXECUTIVE MEETING**

**April 4, 2022**

**9:00am**

**Kochville Veterans Hall**

**3265 Kochville Road**

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**Members Present**: Russ Taylor, Chairman; David Johnson, Vice-Chairman; Marc McGill, Member; Alan Malesky, Member; Mariah Kelly, Member; Justin Staley, Member.

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority

**Meeting called to order at 9:00am by Chairman Taylor.**

**Roll Call:** A quorum was present.

**Approval of Agenda:**

Motion by McGill with support by Johnson to accept agenda as presented.
 **Motion Carried.**

**Approval of Minutes from January 3, 2022:**

Motion by McGill with support by Kelly to accept January 3, 2022.
 Minutes as presented.
 **Motion Carried.**

**Accounts Payable and Review Budget:**

Motion by McGill with support by Johnson to accept the Accounts Payables and Budget Review as presented.

**Motion Carried.**

**Staff Update:**

 **Web Update:**

Hoffman stated that he had updated the Saginaw Township Zoning layer as well as the polling locations for several member communities. The new polling location data has been sent to the State of Michigan.

A Vacant Land Sales map and Vacant Land with Zoning map have been created at the request of Saginaw Township. These maps are designed as tools for assessment work, and both are interactive. Both have been posted via Arc Online. These maps only encompass Saginaw Township.

Hoffman said he has created an ECF (Economic Condition Factor) map for Marion Township after a forwarded request by Saginaw County Equalization.

Other completed projects include Tittabawassee master plan work, Thomas, Saginaw Township and Bridgeport precinct maps and an updated Saginaw Township flood map.

Hoffman informed the committee that he is currently working on a cemetery map for Bridgeport Township. Taylor stated that all of Thomas Township’s cemeteries had recently been mapped by Spicer. Hoffman said that SAGA has the ability to post the completed cemetery maps on FETCH. After a discussion as to the feasibility of SAGA continuing to spend time and resources on cemetery mapping the consensus of the committee was that such mapping not be pursued. Taylor instructed Hoffman to discontinue the cemetery mapping project after the current Bridgeport map was completed. Work time and accuracy of original source data were cited as reasons for this discontinuation. Malesky suggested that SAGA’s role here could be to post the cemetery maps to FETCH if and when they are produced independently by each community. Thomas Township and the Spicer produced cemetery maps were pointed to as an example of how this might occur.

**Flagging of Retired Parcel ID Numbers (PINs) on FETCH:**

It was explained by Jeruski that FETCH maintains a database of both active and inactive (retired) PINs. All of these PINs are searchable and available to the sales search tool. Jeruski suggested that to clarify when a retired PIN is being viewed, a flag in the form of a pop-up window be displayed over the record. This flag would display a message that the user was about to view a retired PIN. Kelly and Johnson voiced their support of the idea. Jeruski said he would investigate the feasibility of developing this functionality.

**E911 Update:**

Hoffman informed the committee that an E911 update was expected any time. He also reported that Dan Weaver was no longer the Director of Saginaw County Central Dispatch and that a search was currently underway to find a replacement. Information was offered that this search was nearing completion.

**Discuss Benefits of Requiring Surveys for Land Divisions:**

Jeruski suggested to the committee that the SAGA membership consider encouraging their local units to require surveys as part of the county land division process. He stated that requiring survey descriptions for all splits, including remainder parcel descriptions, would greatly benefit the accuracy of the parcel base map as well as provide an archive of survey data for future SAGA mapping and adjustments. It was stated that a number of townships were already requiring surveys with each land division, and it was hoped that eventually all municipalities in Saginaw County would soon follow suit.

**Digital Elevation Model:**

Hoffman stated that Brian Wendling, Saginaw County DPW Director, had requested SAGA to create an interactive map to be placed online which would include parcels, aerials, and a digital elevation model (DEM) of the county. The key functionality of this map would be that wherever the user clicked on the map an elevation number would be displayed. Hoffman said he had purchased a software extension to facilitate creation of this map and getting it online. Currently he is awaiting delivery of this software to proceed with the creation of the map.

**Displaying Taxes After Due Date on FETCH:**

Hoffman reported that after multiple attempts he has been unable to receive a reply from the Saginaw County Treasurer as to whether SAGA will be allowed to post past due tax amounts on FETCH. The committee was asked to assist in resolving this issue if possible.

 **Company Selling Parcels - “Regrid”:**

The committee was informed that a company known as Regrid was selling unauthorized Saginaw County parcel information online. It was reported that this company was selling parcels for most of the counties in the state as well as other states across the country. These sales are unauthorized. Hoffman reported that after investigating how SAGA’s parcels are being obtained, including confirming that there was no data breach with Amalgam, it is still undetermined where Regrid is sourcing the parcels. It appears Regrid is the same company which was harvesting SAGA’s parcels several years ago. At that time the Michigan State Police conducted an investigation into the matter with unknown results. Taylor asked that Hoffman follow up on the issue of Regrid selling our parcels and let the membership know his findings.

**Other Business:**

Every year, on February 1, FETCH begins displaying tentative assessed and taxable values for those member communities that authorize it. Johnson suggested that due to assessing workflow, a more appropriate timing for the start of this display period would be March 1. Jeruski commented that he had heard similar sentiment from other assessors in the past and said he supported a change to March 1. As there was no objection from those present, it was decided that, effective beginning in 2023, the annual start date for the tentative value display would be moved from February 1 to March 1.

**Adjournment:**

*No motion made for adjournment****.***

Meeting adjourned by Taylor at 9:45 a.m.

***Next General Meeting*** – 9:00am, April 18, 2022 at Saginaw Community Foundation

 Building, 1 Tuscola Street

***Next Executive Meeting*** – 9:00am, June 6, 2022 at Saginaw Township Hall

 4980 Shattuck Road

*Minutes prepared by Bill Jeruski*