

MINUTES
SAGINAW AREA GIS AUTHORITY
EXECUTIVE MEETING
December 2, 2014
(10:00am)
Saginaw Township Hall

Members Present: Rob Grose, Chairman; Russ Taylor, Vice Chairman; Paul Moore, Treasurer; Megan Weaver, Secretary; Johnathan Miller, Member; Tom Luck, Member; Marc McGill, Member; Jim Loiacano, Member; Vern Weber, Member; Dan Sherman, Member

Others Present: Dan Hoffman and Bill Jeruski, GIS Authority; Barry Nelson, Don Hesse, and Matt Hooverman, Saginaw County 911.

Meeting called to order at 10:00 a.m. by Chairman Grose.

Roll Call:

A quorum was present.

Approval of Agenda:

Motion by Taylor with support by Loiacano to accept agenda as presented.

Motion Carried.

Approval of Minutes from October 13, 2014:

Motion by Moore with support by Taylor to accept October 13, 2014 Minutes as presented.

Motion Carried.

Accounts Payable and Budget Review:

Moore reviewed the current money market and checking account balances as of 10/31/14.

Motion by Loiacano with support by Taylor to accept the treasurer and budget report.

Motion Carried.

Review 2014 Audit:

Ken Berthiaume, Berthiaume & Company, presented the audited financial statements as of 9/30/14. He explained that there were no weaknesses or difficulties encountered while performing the audit and the Authority received an unmodified opinion (highest ranking). Discussion followed. Motion by Weber with support by Moore to approve the SAGA Financial

Statements for fiscal year ending 9/30/14.

Motion Carried.

SAGA/Kucera Orthophotography Contract for Spring 2015:

Hoffman gave an overview of the proposed contract with Kucera which included the same specifications as the 2010 contract. The total cost of the project is \$64,500 and with the \$40,000 contribution from Dow, the Authority would be responsible for the remaining balance of \$24,500. The project will begin in the spring and completion is expected by November. Dow will be billed around the first of the year.

Grose asked if the LIDAR technology was used for each fly-over. Hoffman stated that it was not; LIDAR only needs to be done one time. Discussion was also held on doing a future fly-over with a 4-inch resolution instead of 6-inch; however, Hoffman explained that he had received a quote for a 3-inch resolution and it was an additional \$200,000. He did not predict the benefit to be worth the additional cost.

Motion by Taylor with support by Miller to approve the contract with Kucera International, Inc. for the Orthophotography Contract as presented.

Motion Carried.

Website Update:

Sherman explained that there had been some issues with the website with correct sales data and delinquent tax information from the County that have since been worked out. The main target areas for improvement are the manual uploading of pictures and the report function of the site. Sherman also stated that he planned on creating “how-to” videos on YouTube to help users with the navigation and functions of the website.

Sherman stated that the Google ads were added six weeks prior and the revenue generated should be approximately \$4,000 - \$5,000 annually.

E-911 Computer Aided Dispatch Update:

Hoffman explained that he had a conference call scheduled with Motorola to troubleshoot and resolve an issue with the Michigan State Police not appearing on the CAD software.

Water Project Update:

Jeruski stated that he had completed a hydrant map for Saginaw Township and was approximately 75% complete on a water map for Swan Creek Township.

EMCOG Update:

Hoffman informed the members that he had completed the road condition ratings map that is done annually with EMCOG, MDOT and the SCRC.

Adjournment:

Motion by Taylor with support by Weaver to adjourn.

Motion carried.

Meeting adjourned at 10:35 a.m.

Next General Meeting – 9:00 am, January 26, 2015 at MSU Extension.

Next Executive Meeting – 9:00 a.m., February 2, 2015 at Thomas Township

Minutes prepared by Megan Weaver