

**MINUTES**  
**SAGINAW AREA GIS AUTHORITY**  
**EXECUTIVE MEETING**  
**July 15, 2014**  
**(9:00am)**  
**Saginaw Township Hall**

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**Members Present:** Rob Grose, Chairman; Russ Taylor, Vice Chairman; Megan Weaver, Secretary; Johnathan Miller, Member; Tom Luck, Member; Marc McGill, Member; Jim Loiacano, Member.

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority.

**Meeting called to order at 9:05am by Chairman Grose.**

**Roll Call:**

A quorum was present.

**Approval of Agenda:**

Motion by Loiacano with support by Weaver to accept agenda as presented.

**Motion Carried.**

**Approval of Minutes from April 7, 2014:**

Motion by Miller with support by Taylor to accept April 7, 2014 Minutes as presented.

**Motion Carried.**

**Discuss/Approve SAGA 2014/15 Budget and Membership Rate:**

Budget projections showed that with the increase to the 911 membership fee the per parcel rate, currently set at \$1.40, could remain unchanged under the current proposed SAGA 2014/15 Budget. It was indicated that 911 would be paying a pro-rated membership fee for 2013/14 and \$10,000 was added to the budget projections to reflect this. It was also reported that Dow Chemical was contributing \$40,000 to the 2015 aerals.

After review of the budget it was proposed to keep the per parcel rate at \$1.40 for 2014/15. All present executive members agreed.

Motion by Weaver with support by Loiacano to Recommend 2014/15 Operating Budget to the General Membership as Presented.

**Motion Carried.**

**Emergency 911 Authority, SAGA Membership Update:**

Grose reported that 911 met last week to discuss the SAGA membership rate change. He stated Vern Weber recommended 911 accept the annual membership rate increase to \$30,000. Weber also indicated 911 would pay a prorated rate for the current budget year.

Language in the SAGA Interlocal Agreement and Bylaws were discussed in relation to 911. It was decided SAGA only needed to approve 911 Executive Board membership at the next general meeting and that no amendments to existing documents were required to do so.

After discussion it was decided that the Saginaw County Road Commission and 911 should pay a percentage of the per parcel rate, the initial percentage to be calculated based on the current \$30,000 annual membership fee for each. In future, this percentage of the per parcel rate would be used to determine the yearly rate for 911 and the Road Commission.

Taylor expressed the general sentiment of the board by stating the per parcel formula would be the most equitable way to set the membership rate going forward.

Grose proposed to the board that SAGA needs to develop a scope of services contract for 911. It was also discussed to do the same for the Saginaw County Road Commission.

For informational purposes it was stated that 911 received a \$60,000 quote from Motorola to duplicate for the work SAGA currently performs for them.

**Discuss Allowed Use of GIS Data from Adjoining Municipalities:**

Taylor proposed to the board that SAGA had evolved to the point where he felt a broader sharing of GIS data across municipal boundaries was warranted. In principle the membership found it agreeable to make countywide GIS data available to all members. It was stated that SAGA still has a data agreement document that is required to be signed by engineering companies working for municipalities when they request data for specific projects. In general Grose stated that any information available to the public on the website should be made available to all SAGA members at request.

**Website Update:**

Hoffman stated that the new SAGA website was going live today. The address will be the same [www.sagagis.org](http://www.sagagis.org), however he urged members to resave their links to ensure continued ease of access.

Grose requested that the SAGA Documents section of the website be kept up to date and that all prior SAGA Documents be added to the website. The board concurred and felt the website documents feature should act as an online SAGA archive.

**2015 Orthophotography Project Update:**

Hoffman said that he had recently met with a regional GIS group to discuss partnering for the 2015 aerials. He stated that he would be putting together a joint RFP for Saginaw, Bay, Midland, Gladwin, Gratiot and Isabella Counties. He said that with this new six county partnership the cost of flying Saginaw County in 2015 would be \$69,000. Last year the cost was \$124,000. With the \$40,000 Dow grant SAGA's out of pocket expense for the flyover would be \$29,000.

Hoffman stated that he would be getting the RFP out as soon as possible.

**Other Business:**

Grose proposed monthly staff summary reports.

By unanimous agreement the next Executive Meeting scheduled for August 4, 2014 has been cancelled.

**Adjournment:**

Motion by Loiacano with support by Taylor to adjourn.

**Motion carried.**

Meeting adjourned at 9:55am.

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*Next General Meeting* – 9:00am, July 21, 2014 at MSU Extension.

*Next Executive Meeting* – TBA

*Minutes prepared by Bill Jeruski*