

**MINUTES**  
**SAGINAW AREA GIS AUTHORITY**  
**GENERAL MEETING**  
**April 15, 2013**  
**(9:00am)**  
**MSU Extension Office**  
**1 Tuscola**  
**Saginaw, MI 48601**

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**Members Present:** Rob Grose, Chairman; Russ Taylor, Vice Chairman/Secretary; Paul Moore, Treasurer; Johnathan Miller, Member; Pam Moore, Member; David Smigiel, Member; Lisa Hitchcock, Member; Dan Sherman, Member; James Frelitz, Member; Megan Weaver, Member; Renee Herhold, Member; Roland Niederstadt, Member; Gail Basner, Member; Tom Mayan, Member; Bob Corrin, Member; Charlie Graham, Member; Tim Hildner, Member; Julia Darnton, Member.

**Others Present:** John Hitchcock and Bob Phelps, Saginaw County Sheriff's Department; Dan Hoffman and Bill Jeruski, GIS Authority.

**Meeting called to order at 9:00am by Chairman Grose.**

**Roll Call was taken.**

Roll called by Secretary Taylor.  
A quorum was present.

**Approval of Agenda:**

Motion by Moore with support to approve the Agenda.

**Motion Carried.**

**Approval of Minutes from September 17, 2012 and January 28, 2013:**

Motion by Taylor with support to accept the Minutes as presented.

**Motion Carried.**

**Accounts Payable and Review Budget:**

Moore presented the budget report. Money Market is at \$238,060.94.  
Checking is at \$776.18.

Motion by Niederstadt with support by Weaver to accept Accounts Payable and Budget Review as reported.

**Motion Carried.**

**Crime Mapping Demonstration - John Hitchcock, Saginaw County Sheriff Dept:**

ARMS Database Administrator John Hitchcock and Captain Bob Phelps of the Saginaw County Sheriff's Department gave a demonstration and answered questions concerning Saginaw County Crime Mapping and ARMS. Hitchcock explained that the ARMS data was a multi-county system which is Google Earth driven. The ARMS data can be searched based on a type of crime or targeted to all criminal offenses within a user defined time frame and/or locale. This information can then be overlaid using Google Earth to produce a map of the desired offenses, location and time frame. Probation and parole information can also be overlaid on map data.

The question was posed whether or not there was public access to this information. Phelps said that at this time there was not, however he saw no reason why it could not be made available. Phelps explained that the current unavailability of access to ARMS crime mapping is a political decision, that the underlying engine to provide it to the general public is currently in place.

Grose asked how the SAGA membership could move public access of ARMS data forward. Phelps said he would be able to provide the appropriate data once the political decision to allow it was in place.

Grose asked the membership if they would be interested in pursuing making the data available to the public. Many responded positively. There was no dissention.

Grose felt it would be good to have crime mapping data available on the SAGA website in the interest of promoting public safety.

Phelps recommended putting an inter-local agreement in place prior to him making the data available for placement on the web. It was stated that this was all public information and that no state laws existed against its dissemination.

It was suggested that attorney David Meyer be consulted to draw up an inter-local agreement to facilitate the proper transfer and availability of the crime mapping data.

Grose said in light of the fact that the general membership has expressed positive interest in having access to this information he would ask the Executive Committee to investigate the specifics of gaining access and targeting exactly what data would be accessible.

In answer to an inquiry Phelps stated that the incident data is collected from the individual municipalities. The Parole/Probation data comes from State Corrections.

**Discuss Re-development of SAGA Website:**

It was stated that the City of Saginaw had worked out their technical and financial issues to the point where they are now prepared to bid on the SAGA website re-development project and future web support. Initially the issue was cost. SAGA's current year contract with the City of Saginaw for web maintenance, office space, hardware and support, stands at \$43,000. After discussions with the City the Executive Committee stated it was confident that the best route for web re-development is still the City. The City has said it would provide a revised cost and scope of services proposal to SAGA within two to three weeks.

Hoffman told the membership that there would be three components to the web re-development: Database Maintenance, IMS, and Homepage Design.

For the Database end of things SAGA would stick with the BS&A product. The data would be collected and maintained in a single format facilitated by a one time fee to BS&A of \$3,000. This database is tentatively slated to be housed in Saginaw County Equalization.

Sherman said County information would be used as the searchable database. This information would be used to link to the individual local assessor databases.

The main SAGA homepage is slated to be completely redesigned. All mapping will be upgraded to HTML S. This will allow mobile phone access as well as online mail merge notification/mailing list creation.

Graham asked how long it would be until the new site was implemented. Sherman said that would depend on how quickly contractual details could be worked through with the Executive Committee. He said as far as the work goes the City is ready to go right now.

Grose assured the membership that SAGA would hold the City to a reasonable timeline for completion of the web re-development process.

Sherman stated that ownership data on the new site would be a blend of the best data available from both County Equalization and local assessor databases.

**E-911 Update:**

The issue with address range discrepancies has been fixed by our vendor. The corrected data has now all been turned over to E-911

**Mosquito Control:**

Hoffman reported that the GPS points for all of Mosquito Control's drainage projects have been completed. This information, reaching back to the 1980s, will be mapped and provided in a pdf format to the public online. Inclusion in an interactive mapping format is not available on the current web platform.

**Water Projects:**

Hoffman reported that he was awaiting full delivery of Swan Creek Township's water scans before he could move forward with that project. Work by Jeruski and Hoffman is ongoing on the James and Saginaw Township water projects.

**EMCOG\MDOT Bike Trail Mapping:**

Hoffman said he has been contacted to do continuing work on trail maps. He indicated that this would be a revenue stream for the Authority.

**SAGA\SVSU GIS Data Exchange Agreement:**

Grose explained that Saginaw Valley State University has become actively involved in pursuing GIS based crime mapping in conjunction with the Crime Prevention Council. He said SAGA was currently evaluating obtaining student interns from SVSU in exchange for providing GIS data to the university. There was general discussion regarding free internships vs. paid internships and if paid how best to approach that.

Grose asked the membership if there was support for the idea of exploring a student intern/data exchange relationship with SVSU. Mayan felt interns would be a wise idea. General approval was expressed by the membership.

Motion by Mayan with support to Pursue A Data Exchange/Internship Program with Saginaw Valley State University.

**Motion Carried.**

**Other Business:**

Grose announced that one Executive Committee position was open. He asked anyone interested in filling this vacancy to contact the Executive Committee.

Grose also asked that all members update their General Member/Alternate Member positions and submit the proper resolutions with SAGA.

**Adjournment:**

Motion by Niederstadt with support by Weaver to adjourn the meeting.

**Motion Carried.**

Meeting adjourned at 10:05am.

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*Next General Meeting:* July 15, 2013 at MSU Extension.

*Next Executive Meeting:* TBA.

*Minutes prepared by Bill Jeruski*