

MINUTES
SAGINAW AREA GIS AUTHORITY
EXECUTIVE COMMITTEE
March 9, 2005
(9:00 a.m.)

City of Saginaw GIS Department
1435 S Washington
Saginaw, Michigan 48601

Members Present: Brian Kischnick, Chairman, Dave Kern for Rob Grose, Vice-Chair; Jim Lehman, Treasurer; Betsy Wietfeldt for Russ Taylor, Secretary; Johnathan Miller, Member; Terry Crevia, Member; Jeff Klopccic, Member; Ken Bayne, Member; Larry King, Member.

Others Present: Dan Hoffman, GIS Authority; Bill Jeruski, GIS Authority, Tim Inman, Spicer Group.

1. Meeting was called to order by Chairman Kischnick at 9:00 a.m.
2. Roll Call was taken.
3. **Approval of Agenda:** Motion by K Bayne, supported by T. Crevia, to approve the agenda.
Motion Carried
4. **Approval of Minutes:** Minutes of February 9, 2005 was approved at the General Authority Meeting on February 28, 2005. **No Motion Made.**
5. **Accounts Payable and Budget Review:**
Motion by K. Bayne, supported by L. King, to approve the following payments; Training for Dan Hoffman and Jeff Klopccic in the amount of \$1,700.00. Budget over view is the same as the last general meeting, no updates. D. Hoffman also suggested a line item for training and education for the budget. **Motion Carried.**
6. **SAGA Data Subscription Agreement Review:**
 - a. T. Inman spoke on behalf of Spicer concerning the subscription based data that will be supplied to engineering firms. A letter from Spicer Group (D. Sherzer) dated February 16, 2005, was the outline of conversation. J. Klopccic stated he disagrees with selling to engineering firms based in part on this letter (which has been made a part of these minutes) and that there are alternative means of revenue sources out there that should be tapped before the authority sells to engineering firms. Other concerns which were discussed based upon this letter were what kind and how much data will be available to the engineering firms for \$10,000 and J. Klopccic stated the content for the subscription was outlined in original letter, and the subscription would consist of; county digital

ortho's, county parcel data, county planometrics data and the county assessing data and that was it. J. Kloplic stated that no zoning or control points would be available for that price. Also discussed was the medium to be used for transfer of data, J. Kloplic stated that it was unreasonable to think that the Authority would supply anything other than the normal ways of transferring data, be it CD, FTP, or tape. Also noteworthy to point out, are the billing procedures. If you are a Member, there will not be a billing breakout. The Authority will supply everyone with a published rate sheet, and if you are a Member, that will be sufficient. A monthly payment for subscriptions vs. lump sum payments was also discussed. J. Lehman stated that thought only lump sum payments should be accepted, not monthly payments. You are either in or out. J. Miller stated that this subscription is a contract. L. King suggested scrapping the subscriptions for engineering firms and going to a project by project fee structure with a cap for certain data. The majority of the executive committee agreed with the project by project fee structure, and the technical committee will have 30 days to come up with that plan, and present it to the executive committee, K. Bayne stated that there really is no hurry for a new fee structure since no one will want the data until the new Ortho's and planometrics are done, but J. Kloplic stated that it was no problem to come up with a project by project fee plan. D. Hoffman stated the technical committee should also develop some standards and recommendations for all project formats so that all data for all Member projects will interface with the Arc View and GIS formats.

- b. B. Kischnick stated special rates should also be looked at for Saginaw Futures and Vision 20/20.

7. Staff Report

- a. **Website Update:** J. Kloplic stated that the website was up and running and that the number of hits increases daily. B. Kischnick asked that the executive committee be updated on a regular basis as to how many hits. J. Kloplic also stated that the report can also include where the hits come from and how long people are at the site.

J. Kloplic pointed out that this is only phase I of the web site, and phase II will be subscription based and include full GIS capabilities, demographics, MLS information, and Apex sketches. They may run this second phase free of charge for a short period of time so that developers, realtors can see what the program has to offer, and then make it available to subscription holders only.

- b. **Arc View Training Update:** J. Kloplic stated Thomas and Tittabawassee have been trained, Saginaw Township, Kochville, Bridgeport have all been scheduled for training. The smaller townships will be last, as they will be combined together. B. Kischnick requested a short one or two page cheat sheet for basic everyday uses. D. Kern asked about space on the Authority's server and if there was enough room to talk about hosting web sites. J. Kloplic stated there was plenty of room, but it is the City of Saginaw's

server and authority to use this server in that manner would take approval from the City of Saginaw.

- c. **Apex Sketch Program:** Bridgeport will be the test unit for Apex sketches. J. Kloplic stated that bugs with the Apex system need to be worked out, but all Members agreed, if we can get the Apex sketches on the Authority site, it would be beneficial.
- d. **Tax Program Updates:** J. Kloplic stated a disclaimer will be put on the tax page portion of the Authority's web site, stating that due to seasonal work loads on the part of the county, the information will not be updated on a regular basis, and therefore, not to be relied upon at this time. After the bugs get worked out, this information will be updated directly from the County mainframe on a weekly basis.

7. Technical Committee Report

None

8. Other Business

None

9. It was moved by B. Kischnick, supported by L. King to adjourn the meeting at 10:10 a.m.
Motion Carried.

Next Executive Meeting: April 13th @ 9:00 a.m. @ Lakefield Township

Prepared by: B. Wietfeldt, Thomas Township