

**MINUTES**  
**SAGINAW AREA GIS AUTHORITY**  
**EXECUTIVE COMMITTEE MEETING**  
**JUNE 8, 2005**  
**(9:00 a.m.)**

**BRIDGEPORT CHARTER TOWNSHIP**  
**6206 DIXIE HIGHWAY**  
**BRIDGEPORT, MICHIGAN**

---

**Members Present:** Brian Kischnick, Chairman; Rob Grose, Vice-Chairman; Russ Taylor, Secretary; Larry King, Member; Ken Bayne, Member; Jeff Kloplic, Member; Jonathan Miller, Member; Jim Lehman, Member.

**Others Present:** Dan Hoffman, SAGA; Dave Kern, Saginaw Township.

1. The meeting was called to order by Chairman Kischnick at 9:05 a.m.
2. Roll Call was taken. A quorum was present
3. **Approval of Agenda:**  
Motion was made by K. Bayne, supported by R. Grose to approve the agenda with the correction that the meeting is being held in Bridgeport, not Saginaw Township. **Motion Carried.**
4. **Approval of May 11, 2005 Meeting Minutes:**  
Motion was made by R. Grose, supported by K. Bayne, to approve the minutes from the May 11, 2005 meeting. **Motion Carried.**
5. **Accounts Payable and Review Budget:**  
J. Lehman stated that the current checking balance is \$181.34 and the savings balance is \$94,404.01. The bills to be paid are as follows: Smith, Bovill \$137.50; Roberts Boehler & Fisher \$200.00; City of Saginaw \$5,000.00; and City of Saginaw \$2,000. Motion by K. Bayne, supported by L. King to approve the list of bills as presented by the Treasurer. **Motion Carried.**
6. **911 Authority Membership**  
J. Kloplic reported that he met with 911 representatives on Monday. They indicated that everything seemed to be acceptable except the yearly maintenance fee of \$29,000. The Committee discussed the yearly fee at length. Some discussion related to the possibility of submitting a funding request to convert all of the road centerline information to the Homeland Security Funding Committee. Motion by R. Grose, supported by J. Lehman to direct J. Kloplic, D. Hoffman and J. Miller to prepare a proposal to be submitted to the 2006 Homeland Security

Funding Committee for completing the conflation and planimetrics of the 911 Authority information. **Motion Carried.**

**7. Proposed Agreements:**

D. Hoffman referred to the sample agreements that were sent via email. He stated that Dave Meyer has reviewed and approved all of them. The intergovernmental agreement needs to be signed by all of the member communities. The Third-Party Data Dissemination Agreement has been given to Spicer and Wade-Trim already. Motion by R. Grose, supported by J. Kloplic, to approve all three agreements. **Motion Carried.**

**8. Staff Report:**

- a. **Website Update** – J. Kloplic reported that everything is going well on the website.
- b. **ArcView Training** – J. Kloplic stated that they were training Blumfield Township, Lakefield Township and the City of Zilwaukee. Chesaning Township and the Road Commission will be trained thereafter.
- c. **Orthophotography** – Nothing new to report. D. Hoffman did note that he would need a larger hard drive to provide sufficient storage. Motion by L. King, supported by R. Grose to approve the purchase of two 500 KB USB hard drives for approximately \$750.00. **Motion Carried.**

**10. Other Business:**

- a. **Land Bank** – Some discussion took place with regard to the County Land Bank that has been put together. J. Kloplic stated that the GIS information was being made available to the County Treasurer's office who is overseeing the Land Bank as it is part of the County operation. No one indicated any objection.
- b. **Goals & Objectives** – K. Bayne mentioned that he thought the Authority should start to develop some goals and objectives for the long term viability of the organization. Everyone agreed and Chairman Kischnick noted that he would include it on the next meeting agenda.

**11. Adjournment:**

Motion by R. Grose, supported by J. Lehman, to adjourn the meeting at 10:30 a.m. **Motion Carried.**

*Next Regular Meeting – June 20, 2005 (9:00 a.m.) at MSU Extension.*

*Next Executive Committee Meeting – July 13, 2005 at the Saginaw County Road Commission.*

*Minutes prepared by R. Taylor, Thomas Township.*