

MINUTES
SAGINAW AREA GIS AUTHORITY
EXECUTIVE COMMITTEE MEETING
October 14, 2005
(9:00 a.m.)

TITTABAWASSEE TOWNSHIP
145 SOUTH SECOND STREET
FREELAND, MICHIGAN

Members Present: Brian Kischnick, Chairman; Rob Grose, Vice-Chairman; Russ Taylor, Secretary; Ken Bayne, Member; Jeff Kloplic, Member; Jonathan Miller, Member; Jim Lehman, Member; Larry King, Member; Jerry Wieneke, Member.

Others Present: Dan Hoffman, SAGA; Bill Jeruski, SAGA;

1. The meeting was called to order by Chairman Kischnick at 9:00 a.m.
2. Roll Call was taken. A quorum was present
3. Approval of Agenda:
Motion by Grose, supported by King, to approve the agenda as proposed. **Motion Carried.**
4. **Approval of Minutes:**
Motion by Grose, supported by King, to approve the Executive Committee minutes from the September 14, 2005 meeting. **Motion Carried.**
5. **Accounts Payable and Budget Review:**
Lehman reported that the checking account has a current balance of \$25,551.98 and the money market balance of \$45,543.78. There are two bills to be paid that were approved previously consisting of \$32,479.03 to Saginaw County for payroll and \$550.00 to Roberts, Boehler & Fisher for accounting. He also has been looking into hiring a firm to perform an annual audit. He received a low bid of \$1,185.00 from Ken Berthiaume. Motion by Grose, supported by King to authorize Lehman to make arrangements with Ken Berthiaume to perform the annual audit for \$1,185.00. **Motion Carried.**

Some discussion took place with regard to adding a couple of forecast years to the proposed budget. Grose will work on adding two more years of forecasted expenditures.

6. **Map Requests from 4-H and URS Corporation:**
Motion by Bayne, supported by Grose, to sell map to URS for \$500. Much discussion ensued with regard to exactly what mapping was being requested and how it would be used. Motion was withdrawn as Hoffman will use the

fee list to determine the appropriate cost for the information being requested by URS.

Motion by Bayne, supported by Miller to sell the maps to the 4-H organization at cost. **Motion Carried.**

7. Staff Report:

- a. Orthophotography Update:** Hoffman has reviewed and corrected the original PILOT Orthos. He expects to start receiving color orthos next week. They are running a little behind, but it sounds like they will be able to get done by the December 31st deadline.
- b. Membership Update:** The Village of St. Charles is now a member. Six Townships are not yet members.
- c. ArcView Update:** The Village of Chesaning, Chesaning Township and St. Charles Village were trained yesterday. Some discussion took place with regard to the training of additional employees of the member communities. It was agreed that Kloplic would prepare a proposal for the next Executive meeting.
- d. Web Update:** No new changes since the last report.

8. Other Business:

Kischnick asked if anyone knew the progress or status of the MDEQ and County Drain Commissioner's request for assistance from SAGA with mapping. No one had heard anything.

Miller commented that the Saginaw Intermediate School District Board along with several other entities in the County are continuing to work on a collaborative effort to develop a fiber connection amongst all of them for Homeland Security purposes that will likely have several other spin-off benefits.

9. Adjournment:

Motion by King, supported by Lehman, to adjourn the meeting at 10:30 a.m.
Motion Carried.

10. Next Regular Meeting – October 17, 2005 at 9:00 a.m. at MSU Extension.

11. Next Executive Meeting – November 9, 2005 at 9:00 a.m. at Kochville Township Offices.