

**MINUTES**  
**SAGINAW AREA GIS AUTHORITY**  
**EXECUTIVE COMMITTEE MEETING**  
**November 7, 2005**  
**(9:00 a.m.)**

**KOCHVILLE TOWNSHIP**  
**MACKINAW ROAD**  
**SAGINAW, MICHIGAN**

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**Members Present:** Brian Kischnick, Chairman; Rob Grose, Vice-Chairman; Russ Taylor, Secretary; Ken Bayne, Member; Jeff Klopocic, Member; Jim Lehman, Member; Larry King, Member; Jerry Wieneke, Member.

**Others Present:** Dan Hoffman, SAGA; Bill Jeruski, SAGA;

1. The meeting was called to order by Chairman Kischnick at 9:00 a.m.
2. Roll Call was taken. A quorum was present
3. Approval of Agenda:  
Motion by Lehman, supported by Bayne, to approve the agenda as proposed. **Motion Carried.**
4. **Approval of Minutes:**  
Motion by Bayne, supported by Wieneke, to approve the Executive Committee minutes from the October 14, 2005 meeting. **Motion Carried.**
5. **Accounts Payable and Budget Review:**  
Lehman reported that the checking account has a current balance of \$152,709.98 and the money market balance of \$659.82. Hoffman stated that he has sold \$14,000.00 worth of data to a legal firm from Kansas City.
6. **Addressing/E-911 Coordination Update:**  
Klopocic reported that Motorola's technical person came in to go over the progress thus far. They are looking at mid-January to start putting the data in. He also met with the Saginaw County Road Commission "IS" staff about an addressing program. The plan is to meet with the Road Commission, 911 and SAGA to figure out how data will be handled and shared in the future. The Homeland Security grants are expected to pay \$70,000 for this work including \$10,000 to move the data and \$20,000 per year for maintenance of the maps and data. It was concluded that a meeting was needed in the future to develop a work-flow process for addressing properties with the Road Commission, 911, Consumers Energy and SAGA. Klopocic will follow up with a meeting.
7. **Staff Report:**
  - a. **Orthophotography Update:** Hoffman reiterated that he thinks that the company is running a little behind yet, but the end of the year deadline should still be possible.

- b. **Membership Update:** Brady Township is interested in joining the Authority now if they do not have to pay for the additional year. They have approximately 990 parcels. Motion by Bayne, supported by Taylor, to recommend to the full Board to rescind the policy adopted in May, 2005 that requires a new member community to pay for two years of membership provided they pay for a full year regardless of when they sign on as it is the Authority's goal to get as much participation County-wide as possible. **Motion Carried.**
  
- c. **ArcView Update:** Training for all of the communities has essentially been completed. They have to train two people for the City of Zilwaukee yet and Albee Township and the Village of Oakley have not requested any training at this time. In response to the request that he prepare a proposal for additional training at the last executive meeting. Klopnic proposed the following options:
  - SVSU could do it.
  - A charge of \$100/person with a minimum of four people
  - They could do an entire second round of training, approximately 31 training sessions, with a maximum of six people in each one. The Authority could subsidize it to reduce the charge to \$65/person possibly.
  
- d. **Web Update:** Klopnic mentioned that the staff has been asked by a couple of communities to put special assessment information on the website. He wanted to point out that such work cost the communities more money due to the additional work.

**8. Other Business:**

Bayne expressed concern about the fact that the last regular meeting only took twelve minutes. He noted that several people had driven a long way and taken a lot of time out of their day to attend. If there was not that much for the agenda, then perhaps the meeting should be cancelled or perhaps there could be more discussion on the agenda topics at the meeting.

Bayne also mentioned that the Kochville Township Hall Open House will be on December 12<sup>th</sup> from 4:00 to 7:00 p.m..

**9. Adjournment:**

The meeting was adjourned at 10:35 a.m.

**10. Next Regular Meeting – November 21, 2005 at 9:00 a.m. at MSU Extension.**

**11. Next Executive Meeting – December 5, 2005 at 9:00 a.m. at the City of Saginaw GIS Offices.**