

**MINUTES
SAGINAW AREA GIS AUTHORITY
EXECUTIVE COMMITTEE MEETING**

**May 1, 2006
(9:00 a.m.)**

**THOMAS TOWNSHIP OFFICES
249 NORTH MILLER ROAD
SAGINAW, MICHIGAN**

Members Present: Rob Grose, Member; Russ Taylor, Secretary; Jim Lehman, Treasurer; Ken Bayne, Member; Jeff Kloplic, Member; Jerry Wieneke, Member; Johnathan Miller, Member; Larry King, Member; Brian Kischnick, Chair.

Others Present: Dan Hoffman, SAGA; Bill Jeruski, SAGA.

1. The meeting was called to order by Chairman Kischnick at 9:00 a.m.

2. Roll Call was taken. All members were present

3. Approval of Agenda:

Motion by Bayne, supported by Grose, to approve the agenda as proposed. **Motion Carried.**

4. Approval of Minutes:

Motion by Bayne, supported by Kloplic, to approve the minutes of the April 3 meeting as presented. **Motion Carried.**

5. Accounts Payable and Budget Review:

Lehman reviewed the current finances of the Authority. He stated that the money market account has a balance of \$170,319.50 and the checking has a balance of \$956.59.

Outstanding bills to be paid are \$200.00 to Roberts, Boehler & Fisher, \$34,408.00 to Saginaw County and \$396.04 to Dan Hoffman for mileage, conference costs, postage, etc.

Motion by Grose, supported by Bayne, to accept the Treasurer's report and approve the list of bills. **Motion Carried.**

6. ArcView Training:

Kloplic handed out a printout of the pages that are on the website for ArcView training. He stated that the classes listed will be for basic training and any requests for more specific items. The minutes from the December 5, 2005 Executive Committee were reviewed to verify the charges for the classes. SAGA will pay the City \$260/class. Each participant will then pay SAGA \$40 as a reimbursement for the costs. Preferably, there would be four participants in each class.

7. Website Update:

Kloplic informed the Committee that the website was receiving up 1,300 sessions per day. It was also noted that the website did go down on Friday due to a power outage at the City.

**Saginaw Area GIS Authority
Executive Committee Minutes
May 1, 2006
Page 2 of 2**

Miller noted that the County is installing a switch that might allow SAGA to connect to their facility in future situations. Klopocic further suggested that SAGA might consider forming a more technical user committee to try to develop more ideas for how the website might serve customers better.

8. Planimetric Layer Status:

According to Hoffman, the PA 116 layers are all complete and will be put on the website very soon. Hoffman will prepare a list of other layers that can be added to the GIS for the Committee to review at the next meeting to develop a list of priorities.

9. Other Business:

- a. Hoffman stated that he has not received any official response from SVSU with regard to joining SAGA. He has made several attempts to get them to join. He further mentioned that Dave Meyer had requested information on behalf of Albee and Taymouth Townships to assist with the planned water main extensions there. It was generally agreed by the Committee that there needs to be a fee mechanism charged to non-member communities in need of GIS services to encourage them to join the Authority.
- b. Lehman received another bill at the meeting for Smith, Bovill, PC in the amount of \$362.50 to prepare the agreement for the GIS Coordinator position. Motion by Bayne, supported by, Grose to approve payment. **Motion Carried.**
- c. Kischnick would like to see a County-wide map produced with an approximate size of 5' X 6'. He also asked the staff if they could produce some county-wide crime mapping that could be used for demonstrative purposes to explain the need for the proposed county public safety millage proposal.
- d. After some discussion, it was determined that the next General meeting should be cancelled, since there would not be enough agenda items to make it worthwhile.

10. Adjournment:

Motion by Bayne, supported by Wieneke, to adjourn the meeting at 10:10 a.m. **Motion Carried.**

11. Next Regular Meeting – May 15, 2006 meeting is cancelled due to lack of agenda items.

12. Next Executive Meeting – June 5, 2006 at 9:00 a.m. at Tittabawassee Township Offices.