

**MINUTES
SAGINAW AREA GIS AUTHORITY
EXECUTIVE COMMITTEE MEETING**

**June 5, 2006
(9:00 a.m.)**

**TITTABAWASSEE TOWNSHIP OFFICES
145 SOUTH SECOND STREET
FREELAND, MICHIGAN**

Members Present: Russ Taylor, Secretary; Jim Lehman, Treasurer; Ken Bayne, Member; Jeff Kloplic, Member; Jerry Wieneke, Member; Johnathan Miller, Member; Larry King, Member; Brian Kischnick, Chair.

Others Present: Bill Miller, Saginaw County Road Commission; Bill Jeruski, SAGA.

1. The meeting was called to order by Chairman Kischnick at 9:00 a.m.

2. Roll Call was taken. A quorum was present

3. Approval of Agenda:

Motion by Bayne, supported by Wieneke, to approve the agenda as proposed. **Motion Carried.**

4. Approval of Minutes:

Motion by Bayne, supported by Wieneke, to approve the minutes of the May 1 meeting as presented. **Motion Carried.**

5. Accounts Payable and Budget Review:

Lehman reviewed the current finances of the Authority. He stated that the money market account has a balance of \$136,524.76 and the checking has a balance of \$121.91. Outstanding bills to be paid are \$5,250.00 to the City of Saginaw for April/May GIS services. Motion by King, supported by Miller, to accept the Treasurer's report and approve the list of bills. **Motion Carried.**

It was also noted that the next General meeting will be Jim Lehman's last one due to his planned retirement; therefore, the Road Commission will have to update its member representative designation.

6. ArcView Training:

Kloplic informed the Committee that the first two classes are full for June and that a total of 16 people have signed up for the training.

7. GIS Layers:

All of the Committee members submitted their ranking of the future layers that they considered most important to least important. Hoffman will present the cumulative results at the next meeting for discussion.

8. Data Sales and Distribution:

- a. Hoffman received a request from Proxix Solutions, Inc. to buy data from SAGA for the purpose of reselling it. They also requested that SAGA provide a release of liability with that data for said future sales. The Committee strongly expressed its position that SAGA data was not to be resold. Motion by Bayne, supported by Miller, to sell data to Proxix Solutions Inc. consistent with SAGA's established policies, including the standard agreement that does not permit the resale of that information. **Motion Carried.**

- b. Hoffman received a request from Duke University for data to conduct a study of lead poisoning. They specifically requested that the data be provided free of charge. The normal fee charged by the Authority for this data would be \$2,000.00. Motion by Bayne, supported Taylor, to deny the request from Duke University for free data. **Motion Carried** (Opposed: Wieneke, Kloplic, Miller)

9. Discuss Policy for Non-member Municipalities requesting GIS data and services:

There was some rather lengthy discussion on the question of what the fees should be for data and services provided to those communities that are not current members of SAGA. The conversation also included those entities that requested data or services from SAGA related to a non-member community on the community's behalf or separately. The discussion was specifically related to the request from David Meyer for information that he wanted to assist with a proposed water project in Taymouth Township. Opinions were varied, but the primary arguments in opposition to selling data or services for non-member communities without a surcharge or at a higher rate were that these communities have not assisted with the overhead costs of maintaining the data, creating the Authority or any other initial or ongoing costs. Therefore, SAGA is under no obligation to retain this data. It does so in part with the hope that these communities will eventually join the Authority; however, if there is no surcharge for using the data then there would essentially be no motivation for them or even current member communities be a part of the authority. Motion by Bayne, supported by Taylor, to table Mr. Meyer's request and to instruct Hoffman and Kloplic to prepare a revised list of fees for non-member communities for the Committee to consider at the next meeting. **Motion Carried** (Opposed: Kischnick, Lehman)

10. Press Release:

Taylor commented that in light of the fact that the website is running smoothly, and there are so many people and businesses using it, combined with the fact that SAGA is truly a very positive example of local government cooperation, that it was time for the Authority to try to get the Saginaw News to do a front page article and perhaps a few related stories on it. This has been discussed in the past; however, the media coverage has been minimal. It was suggested that Hoffman begin preparing a press release to initiate the coverage.

11. Other Business:

- a. J. Miller asked if the plan was to keep the cost to members at \$1.00/parcel as he is working on his budget. The response was that his question could not be answered at

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this time. This lead into a brief discussion on the new budget for SAGA. The proposed budget must be presented prior to the first Monday of August.

- b. Klopccic publicly thanked the Road Commission for allowing the City to use their GPS equipment recently.
- c. Kischnick inquired about the County-wide map. Klopccic stated that the map is essentially complete and that it will likely have to be 5' by 7' in size and will cost about \$150.

12. Adjournment:

The meeting was adjourned at 10:12 a.m.

11. Next Regular Meeting – June 19, 2006 at MSU Extension Offices.

12. Next Executive Meeting – June 28, 2006 at 10:00 a.m. at GIS DEpartment, City of Saginaw.

Minutes prepared by R. Taylor, Thomas Township.