

**MINUTES  
SAGINAW AREA GIS AUTHORITY  
EXECUTIVE COMMITTEE**

**August 7, 2006  
(8:00 a.m.)**

**MSU Extension Office  
1 Tuscola  
Saginaw, Michigan 48601**

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**Members Present:** Brian Kischnick, Chairman; Betsy Wietfeldt for Russ Taylor, Secretary; Jerry Wieneke, Member; Ken Bayne, Member; Larry King, Member; .

**Others Present:** Dan Hoffman, GIS Authority; Bill Jeruski, GIS Authority.

1. Meeting was called to order by Chairman Kischnick at 9:00 a.m.
2. Roll Call was taken.
3. **Approval of Agenda:** Motion by **K. Bayne**, supported by **J. Wieneke**, to approve the agenda. **Motion Carried**
4. **Approval of Minutes:** Motion made by **K. Bayne**, supported by **L. King** to approve the Minutes of June 5, 2006. **Motion Carried.**

**5. Accounts Payable and Budget Review:**

Discussion took place regarding the replacement of Jim Lehman, who has been the Treasurer. The Road Commission has expressed the need to remain as the Treasurer, however, Chairman Kischnick presented an alternative; such as we add an additional member to the Executive Committee, that member being Bill Miller, after his successful appointment by the Road Commission as their representative, and then in turn, make Paul Moore, the Treasurer, as Paul has expressed an interest in this position and has a very positive attendance history. Discussion took place as to whether or not anyone should even be appointed to the Treasurers office, as this appointment is only good for about the next 60 days, when a new slate of officers will be nominated. K. Bayne stated that someone should be appointed, no matter what the length of time. Three motions were made on this discussion;

Motion by **K. Bayne**, supported by **L. King**, to add one addiontonal member to the Executive Committee, that member being Bill Miller, pending his appointment by the Saginaw county Road Commission, as their member, to the Executive Committee. **Motion Carried;**

Motion by **K. Bayne**, supported by **J. Wieneke** that all alternate members to the Executive Committee by allowed to participate and vote in all matters in the absence of the regular member. **Motion Carried;**

Motion by **K. Bayne**, supported by **L. King** to recommend to the General Members that Paul Moore be appointed the Treasurer to replace J. Lehman. **Motion Carried.**

**6. ArcView Training Update:**

**D. Hoffman** stated that **J. Klopocic** has informed him that the City of Saginaw's GIS training area was now going to be available for training on an as needed basis free of charge, and D. Hoffman will be doing the training free of charge also.

**7. Web Update**

**D. Hoffman** has met with **D. Kern** and **D. Johnson** from Saginaw Township concerning some cosmetic changes to the SAGA site, along with some suggestions concerning parcel descriptions, the admin fee and online tax payments.

**8. Press Release Update:**

**K. Bayne** suggested that since each Member Community has some sort of Newsletter that goes out to their public, have D. Hoffman prepare some type of article that can be emailed to the Members and used in their publications. Each Member Community should send D. Hoffman their schedule of deadlines for the year, so these articles could be prepared.

**9. Non Motorized Trails Layer:**

**D. Hoffman** stated that the layer is done, and he can put the update on the FTP site for use and download.

**10. Other Business:**

**B. Miller** joined the meeting and stated the checking account has a balance of \$132,000.63 and the Money Market has a balance of \$97,472.00. Two checks need to be signed one for \$200.00 and one for \$34,000.00 to the Saginaw County Treasurers Office (which has not been taken out of the balance.).

**11. Next Executive Meeting: October 2<sup>nd</sup> at Saginaw Township; Next Regular Meeting will be September 18<sup>th</sup> at MSU Extension Office.**

**12. Adjournment:** Motion by **K. Bayne**, supported by **L. King** to adjourn the meeting at 8:47a.m. **Motion Carried.**

*Prepared by: B. Wietfeldt, Thomas Township*