

MINUTES
SAGINAW AREA GIS AUTHORITY
EXECUTIVE COMMITTEE
February 5, 2007
(9:00 a.m.)

Saginaw County Road Commission
3020 Sheridan Avenue
Saginaw, MI 48605-1867

Members Present: Brian Kischnick, Chairman, Rob Grose, Vice-Chair, Russ Taylor, Secretary; Paul T. Moore, Treasurer; John Malzahn, Member, Bill Miller; Member, Jonathan Miller, Member; Jeff Klopcic, Member.

Others Present: Dan Hoffman and Bill Jeruski, GIS Authority; Marvin Hare, Saginaw County Treasurer,; John Hitchcock, Saginaw County ISS; Tom Miller, Saginaw Future.

1. Chairman Kischnick called the meeting to order at 9:00 a.m.
2. **Roll Call was taken. A quorum was present.**
3. **Approval of Agenda:**
Motion by Grose, supported by Miller to approve the agenda as presented. **Motion Carried.**
4. **Approval of Minutes:**
Motion by Klopcic, supported by Grose to approve the minutes from the December 4, 2006 and January 16, 2007 meetings. **Motion Carried.**
5. **Accounts Payable and Budget Review:**
Treasurer Moore provided everyone with a written report of the accounts payable and budget. Paul will be working with Hoffman to prepare next year's budget for the next meeting to discuss. Motion by J. Miller, supported by Grose, to approve the Treasurer's report. **Motion Carried.**
6. **Review Audit for Fiscal Year Ending September 30, 2006:**
Ken Berthiaume presented the annual audit for the fiscal year ending September 30, 2006. He noted that it was an unqualified audit, which is the best opinion that they can issue. He further reviewed the pages of the audit with the Executive Committee. Motion by Moore, supported by Taylor, to approve and accept the annual audit from Berthiaume & Company for the Fiscal Year ending September 30, 2006. **Motion Carried.**

7. Discussion of posting delinquent taxes:

Saginaw County Treasurer, Marvin Hare was present to discuss the potential for updating personal property taxes on the web site more frequently. He explained that Pontem is hired to do the taxes, except for Saginaw Township and the City of Saginaw. There are statutory charges for receiving delinquent tax information. The County receives \$150/month from title companies for the services. Obviously, there would be concern about a loss of revenue if the process were changed. There is also concern about keeping the delinquent tax amounts current with so many different entities involved. Mr. Hare offered the option of possibly noting that they were either paid or unpaid. We presently have a statement on the site that people should call the County for delinquent taxes to get a precise amount. This is necessary in part, because the payoff amount changes daily. The Committee came to the general agreement that the current arrangement was adequate and that no further action would be taken.

8. Discuss the staggered terms of SAGA Board members:

Dave Meyer, SAGA Attorney, had prepared a memo to the Board members noting that the bylaws do in fact require three staggered terms for the members. This requirement was never implemented. Hoffman will prepare a list of the members with staggered terms to the regular Board at their next meeting.

9. Other Business:

Saginaw Future: Tom Miller asked the Executive Committee to waive the fee for Saginaw Future. He pointed out that this is an organization made up of most of the SAGA communities and that it is intended to improve the economic conditions of those same communities. Motion by Grose, supported by Moore to waive the \$3,000 fee for Saginaw Future. **Motion Carried.**

10. Adjournment:

Motion by Grose, supported by Moore, to adjourn the meeting at 9:50 a.m. **Motion Carried.**

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- **Next Executive Committee Meeting** – April 2, 2007 at 9:00 a.m. at James Township Hall.
 - **Next Regular Meeting** – April 16, 2007 at 9:00 a.m. at MSU Extension.

Submitted by: Russ Taylor, Secretary