

**MINUTES**  
**SAGINAW AREA GIS AUTHORITY**  
**EXECUTIVE MEETING**  
**February 4, 2008**  
**(9:00am)**

**Bridgeport Charter Township**  
**Board Room**

**Members Present:** Brian Kischnick, Chairman; Rob Grose, Vice Chairman; Paul T. Moore, Treasurer; Russ Taylor, Secretary; John Malzahn, Member; Jeff Kloplic, Member; Jonathan Miller, Member; Jerry Wieneke, Member; Brian Wendling, Member.

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority.

- 1. Meeting called to order at 9:00am by Chairman Kischnick.**
- 2. Roll Call was taken.** A quorum was present.
- 3. Approval of Agenda:**  
Motion by Moore supported by Wieneke, to approve the agenda as presented.  
**Motion Carried.**
- 4. Approval of Minutes:**  
Motion by Miller, supported by Malzahn, to approve the minutes from the December 3, 2007 meeting. **Motion Carried.**
- 5. Accounts Payable and Budget Review:**  
Moore presented the accounts payable report and budget status. All of the membership fees have been received. The Money Market balance is \$39,073.37, the checking balance is \$2,640.57 and the CD is \$187,309.09. Motion by Grose, supported by Malzahn to accept the Treasurer's Report. **Motion Carried.**
- 6. 2006/07 Audit Report:**  
Ken Berthiaume presented the 2006/07 audit report. He stated that there were not any problems and that everything was in order. We went from a cash balance of \$100,000 the previous year to \$60,000. All bills were paid at the end of the year. Motion by Malzahn, supported by Grose, to accept the 2006/07 audit. **Motion Carried.**
- 7. Mapping Tourism Properties:**  
Annette Rummel from the Saginaw Valley Convention & Visitors Bureau attended the meeting to ask for assistance with using the information that the Bureau has gathered through a contract with MSU with a program referred to as

Destination 3000. They have accumulated a huge database on all kinds of information about restaurants, hotels, activities, etc. She would like this data used by the GPS industry, so that more visitors would be encouraged to visit Saginaw County businesses. Motion by Malzahn, supported by Grose to direct the technical staff to work on finding an answer to her question. **Motion Carried.** Hoffman will follow up with his findings at the next Executive Committee meeting.

**8. City Professional Services contract:**

Kischnick noted that the agreement has already been executed.

**9. Regional & Tri-County Path Work:**

Hoffman stated that he is helping Spicer Group with the mapping. He is charging for his services for which SAGA has received payments according to Moore.

**10. Approval of Parcel Data Use by GVSU Student:**

Hoffman was asked by a student from Grand Valley State University to have access to our GIS information for Brady Township to complete a project that he is working on for school. Motion by Grose, supported by Miller, to approve the request provided:

1. Brady Township is made aware of the request and agrees to it.
2. Hoffman is able to determine the use of the information and ensure that it is not for a private or for-profit enterprise.
3. Make Jim Koski aware of the request.

**Motion Carried.**

**11. Census Update:**

Hoffman noted that he is continuing to work with the Census Bureau to try to make sure that they get the most accurate counts possible.

**12. Other Business:**

Motion by Malzahn, supported by Grose, to cancel the next Executive Meeting scheduled for April 7, 2008 at James Township. **Motion Carried.**

**13. Adjournment:**

Meeting adjourned by Chairman Kischnick at 9:48 a.m.

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**Next Regular Meeting** – April 21, 2008 at MSU Extension.

*Prepared by Russ Taylor, Secretary.*