

**MINUTES  
SAGINAW AREA GIS AUTHORITY  
EXECUTIVE MEETING  
February 2, 2009  
(9:00am)**

**Saginaw Township Board Room  
4980 Shattuck Road  
Saginaw, MI 48603**

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**Members Present:** Brian Kischnick, Chairman; Rob Grose, Vice Chairman; Paul T. Moore, Treasurer; John Malzahn, Member; Dan Sherman, Member; Johnathan Miller, Member; Len Ballosh, Member; Brian Wendling, Member.

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority; Ken Berthiaume, Berthiaume & Company.

**Meeting called to order at 9:00am by Chairman Kischnick.**

**Roll Call was taken.**

**Approval of Agenda:**

Motion by Malzahn, with support, to approve the agenda. **Motion Carried.**

**Audit Summary for Fiscal Year 2008-Ken Berthiaume, Berthiaume & Company:**

Berthiaume reported that not much had changed since the previous year's report. Revenue has remained stable ending at \$295,000 for the year. The cash balance is up and steadily increasing over the past five years per planning for the aerial re-fly. Parcel rate has increased from \$1.10 to \$1.20. Private sector revenue has not increased significantly. Overall it was reported that SAGA is operating at a profitable level (see page 7 of Berthiaume & Company 2009 Audit Report).

Berthiaume reported the audit went very smoothly with cooperation from Tina Fisher and Paul Moore.

Grose offered Berthiaume & Company praise for the good work they have done for SAGA.

**Approval of Minutes:**

*December 10, 2008 Minutes.*

Motion by Ballosh, supported by Miller, to approve the minutes.

**Motion Carried.**

**Accounts Payable and Budget Review:**

Moore stated that the money market account stood at \$326, 469.79 as of the end of January. Checking stood at \$10, 243.40.

In his report it is noteworthy to record that all member fees have been collected. There are no outstanding delinquencies this year.

Moore reported receiving recent private sector fees as follows: \$7500 from Pitney and Bowes, \$60, 000 from Dow (for orthophotos).

Motion by Malzahn to accept Budget review as reported, support by Grose. **Motion carried.**

General accolades shown to Moore for a job well done.

**Data Requests:**

- a. Hoffman reported that MDOT has requested all the parcel data for parcels within the Saginaw County 100 year flood plan. This request is in conjunction with MDOTs Hazard Mitigation Plan. Kischnick asked if there would be payment for the data. Hoffman stated that at this time MDOT had not offered payment and that the request at this point was simply a survey to ascertain availability of the data. Hoffman said he would need to know what specific data MDOT wanted before he would be willing to hand over the information and said he favored extracting only that information needed rather than our entire parcel data set.
- b. Hoffman said Shelly Sawyers an SVSU student has requested GIS data for a project tracking the changes around the SVSU campus. He stated she was not offering to pay for the data. Grose asked if she had requested digital or hardcopy data. Hoffman said digital. Hoffman stated that in the past he has forwarded similar data requests on to the local unit, which in this case would be Kochville Township. Kischnick asked Hoffman to draft a letter to SVSU (Public Safety or the President's office) asking them to again consider joining SAGA as a non-profit member. The current fee for this is \$3,000. He stated SAGA certainly wants to help the students but feels the \$3,000 fee is more than reasonable considering it would give all SVSU staff and students access to the entire county database.

## **Other Business:**

- a. *ESRI Training:* Hoffman stated that he and Sherman are planning to take a two day ArcServer introductory class. The class would cover ArcIMS, the web and other applications. Malzahn asked about cost and was told it would be \$980.
- b. *Foreclosure Map:* Hoffman reported that he would hopefully have a hard copy foreclosure map ready for distribution to the membership sometime this week. He reported that the City of Saginaw did not want the foreclosure map posted on the web.
- c. Hoffman reported that he had given updated map data to Spicer for the Phase II Tri County Pathways map they are producing. It was stated the map would be released soon and that it contained 283 parks. Kischnick asked who paid for the data and Hoffman stated that he had done the work on behalf of Saginaw County Parks and that there would be no payment forthcoming.
- d. Jeruski stated that he had recently completed district maps for the Saginaw County Board of Commissioners. He also stated he was completing a request by Richland Township for a full set of tax maps. As always, splits and combinations are ongoing. A new subdivision in Saginaw Township was notable.
- e. Grose directed a question to Wendling concerning how the Saginaw County Road Commission was assigning address numbers to new subdivisions. It was Grose's concern, based on field reports, that the SCRC was assigning numbers on a first come first serve basis for individual lots rather than addressing *all* lots at one time where a new subdivision is concerned. Wendling said it was his understanding that it was protocol in the case of a new subdivision to assign all lots addresses at one time and said he would look into how this was currently being handled at the Road Commission.

## **Adjournment:**

Motion by Malzahn, with support, to adjourn the meeting at 9:30am.  
**Motion Carried.**

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*Next Regular Meeting* – April 20, 2009 at MSU Extension.

*Next Executive Meeting* – April 6, 2009 at Thomas Township.

*Minutes prepared by Bill Jeruski*