

**MINUTES  
SAGINAW AREA GIS AUTHORITY  
EXECUTIVE MEETING  
June 1, 2009  
(9:00am)**

**Kochville Township  
5851 Mackinaw Road  
Saginaw, MI 48604**

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**Members Present:** Rob Grose, Vice Chairman; Russ Taylor, Secretary; Paul Moore, Treasurer; Ken Bayne, Member; Johnathan Miller, Member; Len Ballosh, Member; John Malzahn, Member.

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority.

*Meeting called to order at 9:10am by Vice Chairman Grose.*

**Roll Call was taken.**

A quorum was at hand.

**Approval of Agenda:**

Motion by Bayne, with support by Ballosh, to approve the agenda.

**Motion Carried.**

**Approval of Minutes:**

*April 9, 2009 Minutes.*

Motion by Malzahn with support by Ballosh, to approve the minutes.

**Motion Carried.**

**Accounts Payable and Budget Review:**

Budget was distributed. Money market is at \$245, 223.24. Yield was reported as down. Checking is at \$43, 412.95. Moore reported everything is doing well. Taylor suggested in future Moore show the \$60,000 from Dow for the orthos as being *committed*. Moore said in future reports he would take the money out of the fund balance and show it as a *reserve*.

Motion by Ballosh, support by Malzahn to accept the Budget Review.

**Motion carried.**

**Review New GIS Services Agreement from David Meyer:**

Hoffman presented the agreement stating it is a boiler plate document to cover SAGA for liabilities. Malzahn questioned whether SAGA covers workman's comp and Miller stated that the county covers workman's comp. Grose suggested a sales limit to trigger the signing of the agreement. Taylor and others favored using the agreement for any data sale. An individual/organization would only need to sign the agreement once, not for each instance of a sale.

Motion by Malzahn with support by Ballosh to present the agreement to the full body.

**Motion carried.**

**MDOT Incident Management Project Update:**

Hoffman said he is trying to work the project through East Central Planning. He stated \$12,000 is the new amount for the maps. The deadline is the end of the calendar year. Currently the project is on stand by waiting to see if East Central will sign the state agreement and administer the project for SAGA.

**East Central Michigan Planning Transportation Land Use and GIS Committee:**

Hoffman informed the members that this committee has formed to deal mainly with GIS issues. Hoffman stated he was asked to share his organizational expertise. Grose questioned the goal of forming the committee. Hoffman stated the committee was looking for paying members and was looking to act in a leading role in Michigan GIS. The committee is also interested in disseminating GIS information and showing its potential for the region. There was also talk about ortho partnerships within the region. Taylor asked who the committee hoped to represent. Hoffman told the board the region would comprise, but not be limited to the following counties: Clare, Gladwin, Gratiot, Lapeer, Huron, Saginaw, Bay, Midland, and Shiawassee.

**2010 Orthophotography Project:**

Hoffman stated the next ortho flyover is to be in the Spring of 2010. He asked the Executive Board if a full RFP were in order this time around. Miller and Grose responded that with an expenditure over \$20,000 SAGA is required to have a full RFP. Hoffman stated the preliminary cost of a flyover with our previous specs would be \$107,000. Dow has requested 4" resolution in the 100 year flood plain. At this accuracy preliminary cost would be \$140,000. The ortho work this time would be shot digitally. Frankenmuth City and Township have asked to have the higher resolution flown for them as well to facilitate their water project. They have indicated they would cover the cost difference. Grose asked why we couldn't fly 4" everywhere. Hoffman said the higher resolution would still be cost prohibitive. Malzahn and Taylor both thought 6" would still

be sufficient. Grose asked for a timetable on the ortho RFP. Hoffman stated he hoped to have it out by early Fall.

**State Shared Revenue for Counties:**

Hoffman told the Executive Committee that Saginaw County Controller Marc McGill has stated that if State shared revenue funding is not renewed this year then the county would not be able to pay it's membership fee a move which will leave the authority \$93,000 short. Grose questioned how the county could withdraw since they are under contract with SAGA. He was told we were currently in the second fiscal year of our three year contract with the county and that the county would not withdraw its contractual services, only its \$93,000 membership fee. Hoffman asked the membership to do all it could in trying to secure the reinstatement to the county of the State shared revenue funds as failure of the funding source would be devastating to the SAGA budget.

**Other Business:**

Malzahn related to the committee that he was impressed by the recent article in the Gladwin County Record highlighting the Saginaw Area GIS Authority and the excellent job they are doing.

**Adjournment:**

Motion by Bayne, with support by Taylor, to adjourn the meeting at 10:00am. **Motion Carried.**

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*Next Regular Meeting* – July 20, 2009 at MSU Extension.

*Next Executive Meeting* – August 3, 2009 at Tittabawassee Township.

*Minutes prepared by Bill Jeruski*