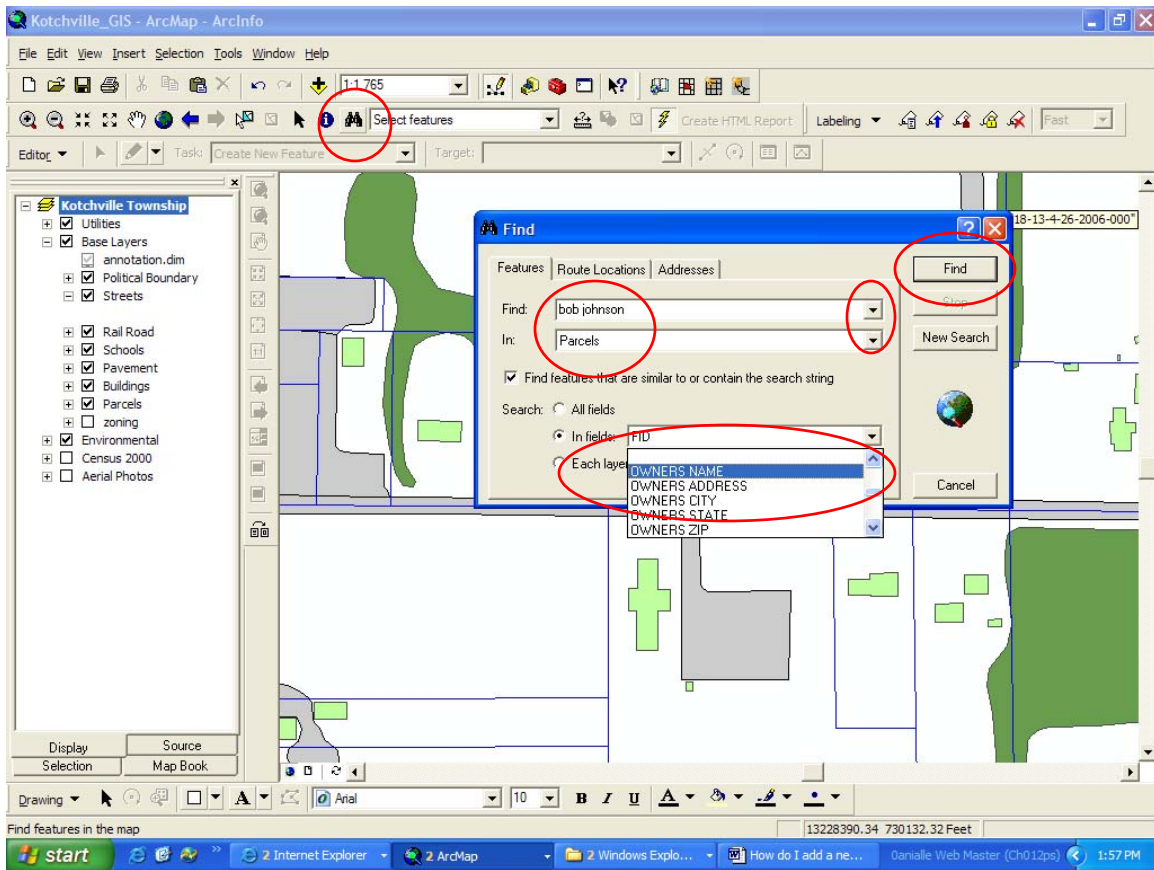
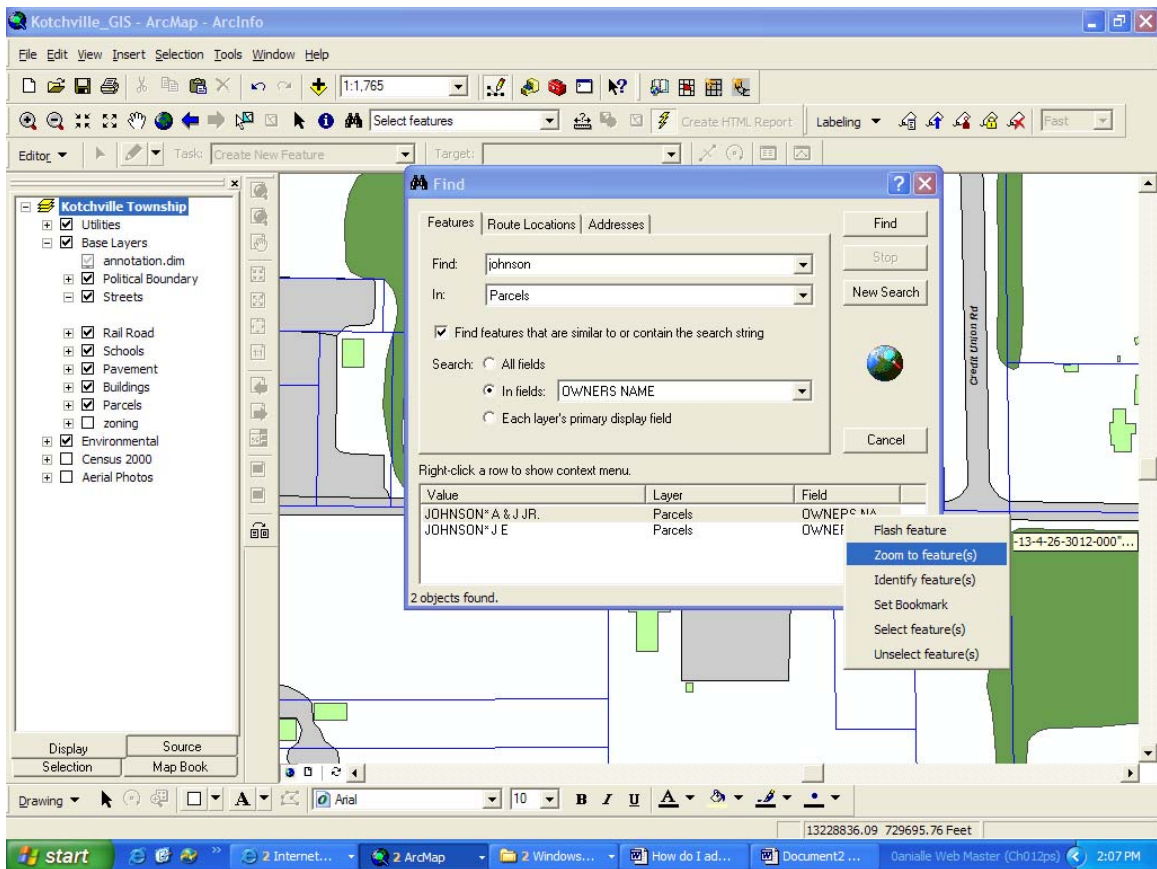


How do I find a property owner using the find?



1. Click on the binoculars on the tools toolbar.
2. In the find area type the owners name or just part of it.
3. Click the drop down arrow on the right hand side to pick the layer you want to search.
4. Click the In Fields box.
5. Scroll down to the OWNERS NAME and highlight.
6. Click the find button.

(cont.)



7. Highlight the name of the OWNER you are searching for.
8. Right click on the OWNER'S name.
9. You will have a list of options that you can choose from.
10. Highlight and click what option you would like.