**MINUTES**

**SAGINAW AREA GIS AUTHORITY**

**EXECUTIVE MEETING**

**June 7, 2021**

**(9:00am)**

**Via Zoom Meeting**<https://zoom.us/j/99456356528?pwd=R2xtaWNRRGJud3ROR2VYQSttK2pudz09>

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**Members Present**: David Johnson, Vice-Chairman, Paul Moore, Treasurer; Megan Weaver, Secretary; Alan Malesky, Member; Marc McGill, Member; Mariah Kelly, Member; Dan Weaver, Member

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority

**Meeting called to order at 9:05am by Vice-Chairman Johnson.**

**Roll Call:** A quorum was present.

**Approval of Agenda:**

Motion by McGill with support by Kelly to accept agenda as presented.  
 **Motion Carried.**

**Approval of Minutes from April 5, 2021:**

Motion by McGill with support by Moore to accept April 5, 2021   
 Minutes as presented.   
 **Motion Carried.**

**Accounts Payable and Review Budget:**

Moore reviewed the treasurer’s report and budget. As of May 31, 2021, the Money Market account stood at $413,089.00 and Business Checking Account at $21,632.50. Moore also reviewed the budget performance report.  
*Motion by McGill with support by Johnson to Accept the Accounts Payables and Budget Review as presented*.

**Motion Carried.**

**Approve 2021/22 Budget and Per Parcel Rate:**

Moore reviewed the budget and the per parcel rate of $1.65 was sufficient to cover expenses. The per parcel rate has remained at $1.65 for the last four years. Johnson asked how the parcel count was obtained. Hoffman responded that the count came from Saginaw County Equalization. Johnson asked if it included exempt parcels. Jeruski stated that he thought it did, but he would double-check.   
*Motion by Weaver with support by McGill to approve the 2021/22 budget as presented and to set the per parcel rate at $1.65 (same as last year).***Motion Carried.**

**Staff Update:**

**Web Update:**

Jeruski stated that the SAGA homepage was contracted through Samsa and they would be running some updates on the software security. He did not expect any cost to be associated with it.

Hoffman informed the members that the Soils layer on the map was updated. When you turn on that layer and hover over the parcel, it will show the soil name, soil code, productivity score and number of acres.

Hoffman completed a future land use map for Carrollton Township and an updated map for Hemlock Semiconductor (done every 5 years) of a 5-mile radius around the plant. He had also recently sent out instructions on how to add the Fetch GIS website shortcut on mobile devices.

Discussion was held on the request for building footprints and values per parcel. Hoffman explained that it was a very labor-intensive process. He asked the members if he should just do them or charge the municipality that is requesting them. Discussion followed. It was consensus to discuss more at the next meeting when Taylor was present.

**SAGA Member Representatives:**

Hoffman stated that he was still waiting to hear from Marion, Zilwaukee and Maple Grove townships on their SAGA membership representatives.

**By-Laws Revision Update:**

Hoffman informed the members that Taylor had been going through the current By-Laws and the final draft will be ready for the next general meeting.

**E911 Update:**

Hoffman would be doing a GIS CAD update that week and getting it to the new 911 Director Dan Weaver.

**2020 Aerial Photography Project:**

Hoffman stated he was still waiting for the final mosaics.

**Hoffman/Jeruski Working Remotely:**

Much discussion was held on the benefits of both Dan Hoffman and Bill Jeruski working remotely instead of at the County building. They had been doing so since the COVID-19 pandemic began in March 2020 and found that they were much more efficient in their job duties. It was up to Saginaw County whether they remain working remotely.

*Motion by McGill with support by Kelly to have both Dan Hoffman and Bill Jeruski continue to work remotely and recommend that Saginaw County officials endorse the same practice.***Motion carried.**

**Other Business:**

Hoffman expected zoom meetings to continue through August.

Kelly asked if anyone had a contact for the school districts in Saginaw County. It was suggested that she contact the Saginaw Intermediate School District (ISD) office.

**Adjournment:**

Motion by McGill with support by Moore to adjourn.

**Motion carried.**

Meeting adjourned at 10:12 a.m.

***Next General Meeting*** – 9:00am, July 19, 2021 via Zoom

*Minutes prepared by Megan Weaver*