**MINUTES**

**SAGINAW AREA GIS AUTHORITY**

**EXECUTIVE MEETING**

**January 11, 2021**

**(9:00am)**

**Via Zoom:**<https://zoom.us/j/91502148499?pwd=WjJ3aXFTZU4rUmdFR0NoZEt2bVVMZz09>

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**Members Present**: Russ Taylor, Chairman; Megan Weaver, Secretary; Marc McGill, Member; Josh Brown, Member; Alan Malesky, Member; David Johnson, Member; Mariah Kelly, Member; Trina Chick, Member

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority

**Meeting called to order at 9:00am by Chairman Taylor.**

**Roll Call:** A quorum was present.

**Approval of Agenda:**

Motion by McGill with support by Johnson to accept agenda as presented.  
 **Motion Carried.**

**Approval of Minutes from June 1, 2020:**

Motion by Kelly with support by Brown to accept June 1, 2020   
 Minutes as presented.   
 **Motion Carried.**

**Accounts Payable and Review Budget:**

Taylor reviewed the treasurer’s report and budget. As of December 31, 2020, the Money Market account stood at $576,000.42 and Business Checking Account at $40,390.04.   
*Motion by McGill with support by Weaver to Accept the Accounts Payables and Budget Review as presented*.

**Motion Carried.**

**Staff Update:**

**Web Update:**

Jeruski stated that the property class field was pulling from the 2021 database instead of the 2020 database. That has since been corrected.   
  
Hoffman informed the members that the zoning layers had been updated for Saginaw, Thomas, and Tittabawassee Townships and sent to Amalgam to be updated on the website. He was also having Amalgam add the cost per acre and cost per front foot as part of the State’s Audit of Minimum Assessing Requirements (AMAR). There was no additional cost for having Amalgam add the values.

**COVID-19 Mapping:**

Hoffman stated that he would continue to provide the daily COVID-19 case mapping for Saginaw County. He noted that as of the previous Friday, the case totals from the Freeland prison (currently ~900) would not be included in the Tittabawassee Township totals moving forward.

**E911 Update:**

Hoffman informed the members that the GIS update and new CAD version would be installed soon. There was a slight delay due to the 911 offices being at a temporary location from the construction of the new jail.

Hoffman was still working on the grant for the address points. The current CAD system does not use them which is not in compliance with national standards. The grant will cover the cost of getting everything updated.

Brown mentioned that Randy Pfau was no longer with 911 as he took a position with Medical Control. Taylor asked anyone that was interested in filling Pfau’s Vice-Chairman position to please email him.

**2020 Aerial Photography Project:**

Hoffman reported that he received the three-inch aerials on November 30. A different camera was used so the color and contrast looks a little different. The fire hydrants are not showing up as red in color, so he planned on contacting Kucera that day to inquire about it.   
  
Hoffman would be sending the three-inch aerial files to the municipalities that requested it via Dropbox. He hoped to receive the six-inch aerial files soon. He would like to wait for the six-inch files before publishing everything to the website.

**Other Business:**

Johnson stated that the State had issued a long list of Principle Residence Exemption (PRE) denials due to residents not filling out the PRE Rescind form when purchasing a home. Johnson asked if the PRE Rescinds could be listed on the SAGA website as a reference for assessors. Hoffman replied that he would just need the specific fields in the BS&A Software that need to be added and it should not be a problem to do so. Discussion followed.

Hoffman stated that Berthiaume & Company was still working on the annual audit and would most likely be presenting it at the April Executive meeting.

**Adjournment:**

Motion by Taylor with support by Weaver to adjourn.

**Motion carried.**

Meeting adjourned at 9:30 a.m.

***Next General Meeting*** –9:00am, January 25, 2021 via Zoom

***Next Executive Meeting*** – 9:00am, April 5, 2021 at Kochville Township

*Minutes prepared by Megan Weaver*