**MINUTES**

**SAGINAW AREA GIS AUTHORITY**

**GENERAL MEETING**

**July 19, 2021**

**(9:00am)**

**SAGINAW COMMUNITY FOUNDATION**

**1 Tuscola Street - Second Floor Meeting Room**

**Saginaw, MI 48602**

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**Members Present**: Russ Taylor, Chairman; David Johnson, Vice-Chairman; Paul Moore, Treasurer; Megan Weaver, Secretary; Rob Kehoe, Member; Marc McGill, Member; Annamarie Reno, Member; Mariah Kelly, Member; Justin Staley, Member; Bridget Smith, Member; Nadine Bosley, Member; Cheryl Bishop, Member; Amanda Carrigan, Member; Robert Fowler, Member; Scott Crofoot, Member; Jim Gray, Member; Tim Hildner, Member; John Schmidt, Member; Rob Grose, Member; Mary Bourbina, Member; James Totten, Member; Alan Malesky, Member; Leon Turnwald, Member

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority

**Meeting was called to order at 9:00am by Chairman Taylor.**

**Roll Call:**

A quorum was present.

**Approval of Agenda:**

*Motion by McGill with support by Moore to accept agenda as presented.*

**Motion Carried.**

**Approval of Minutes from April 19, 2021:**

*Motion by McGill with support by Kelly to accept April 19, 2021 minutes as presented.*

**Motion Carried.**

**Accounts Payable and Review Budget:**

Moore reviewed the treasurer’s report and budget. As of June 30, 2021, the Money Market account stood at $413,100.20 and Business Checking Account at $12,625.29. Moore also reviewed the budget performance report.  
*Motion by Kehoe with support by Brown to Accept the Accounts Payables and Budget Review as presented*.  
**Motion Carried.**

**Approval of 2021-22 Budget and Per Parcel Rate:**

Moore reviewed the proposed 2021-2022 budget and per parcel rate which was to remain the same as last year at $1.65.

*Motion by McGill with support by Kehoe to approve the 2021-2022 Budget with a per parcel rate of $1.65.*

**Motion Carried.**

**Approve Updated By-Laws:**

Taylor stated that he had reviewed the current By-Laws with Attorney David Meyer. Changes were made in relation to the COVID-19 pandemic (zoom meetings) as well as some other language. Taylor stated that the update was long overdue. Discussion followed.   
*Motion by Kehoe with support by Totten to approve the Revised and Restated By-Laws of the Saginaw Area GIS Authority.*   
**Motion Carried.**

**City of Saginaw Hosting Agreement:**

Hoffman reviewed the current agreement with the City of Saginaw who houses the GIS data on their server. This partnership has worked out great and the City’s annual membership fee is waived because of the server space they provide. The proposed agreement is the same and extends out three years. Discussion followed.   
*Motion by McGill with support by Moore to renew the hosting agreement with the City of Saginaw as presented.***Motion Carried.**

**Staff Update:**

**Web Update:**

Hoffman stated that he had recently made zoning and future land use maps for both Maple Grove and Carrollton townships. The Downtown Development Authority (DDA) layer had been updated county-wide. Grose commented that the County updates their DDA records from the assessors’ databases and those aren’t always accurate. He asked members to look at the data online and let Hoffman know of any changes.

Hoffman reported that the trails/trail heads layer had been updated. He informed the members that the preliminary flood data was now on the website. Once the 90-day review period was over, the layer will be finalized.

Hoffman explained that when the dams broke in May 2020, Kucera did a fly-over the next day (free of charge) and that layer was now on the website labeled “Estimated Flood Inundation” which gives the worst-case scenario for flooding. Hopefully, it will never need to be used. Discussion followed.

Hoffman was continuing to provide COVID-19 case mapping on a weekly basis. He was also starting the political redistricting (County Commissioner Districts).

**SAGA Member Representatives:**

Taylor stated that he had Hoffman reach out to all member municipalities for member verification. The only two that have not responded are Marion and Zilwaukee townships. If anyone has any retirements or changes in staff, please make sure to let Hoffman know.

**E-911:**Hoffman stated that he had recently updated the GIS data including aerials on CAD. He also noted that the Saginaw County Road Commission notifies him daily of any new roads in the County. A second grant had been applied for to the State of Michigan for address point analysis.

**2020 Aerial Photography Project:**

Hoffman stated that the 2020 aerials are on the website. He was still waiting for the final mosaics. He received a free trial of NearMap and he produced a few on his own. Discussion followed.

**Other Business:**

Kehoe stated that he felt our website was the best compared to other counties he has viewed.   
  
The question was asked whether we had a road construction layer on the GIS map. Response: No. Kelly stated that the Saginaw County Road Commission’s website has a road project map viewer available as well as about a decade’s worth of past road project information.

**Adjournment:**

*Motion by Totten with support by Kelly to adjourn.*

**Motion carried.**

Meeting adjourned at 9:27am.

***Next General Meeting*** – 9:00am, September 20, 2021 at Saginaw Community Foundation

***Next Executive Meeting*** – As Needed.

*Minutes prepared by Megan Weaver*