**MINUTES**

**SAGINAW AREA GIS AUTHORITY**

**EXECUTIVE MEETING**

**January 3, 2022**

**9:00am**

**Thomas Township Public Safety Building**

**8215 Shields Dr.**

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**Members Present**: Russ Taylor, Chairman; David Johnson, Vice Chairman; Megan Weaver, Secretary; Alan Malesky, Member; Mariah Kelly, Member; Rob Grose, Member

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority; Ken Berthiaume, Auditor

**Meeting called to order at 9:06am by Chairman Taylor.**

**Roll Call:** A quorum was present.

**Approval of Agenda:**

Motion by Malesky with support by Kelly to accept agenda as presented.  
 **Motion Carried.**

**Approval of Minutes from June 7, 2021:**

Motion by Malesky with support by Johnson to accept June 7, 2021 Minutes as presented.   
**Motion Carried.**

**Accounts Payable and Review Budget:**

Taylor reviewed the treasurer’s report and budget. As of November 30, 2021, the Money Market account stood at $628,152.83 and Business Checking Account at $13,172.38. Taylor also reviewed the budget performance report.  
*Motion by Weaver with support by Kelly to Accept the Accounts Payables and Budget Review as presented*.

**Motion Carried.**

**Presentation of the 2021 Audit:**

Ken Berthiaume, Berthiaume & Company, presented the audit of the SAGA financial statements for the fiscal year ending September 30, 2021. He reported that there were no difficulties in preparing the audit and that the authority received an unmodified opinion, which is the best opinion possible. Berthiaume reviewed net position, cash flows and capital assets as detailed in his report. Some discussion followed.

*Motion by Weaver with support by Malesky to receive and file the*

*Saginaw Area GIS Authority Audited Financial Statements for Fiscal Year Ended September 30, 2021.*

**Motion Carried.**

**Staff Update:**

**Web Update:**

Jeruski informed the members that the SAGA website homepage had been recently updated. All meeting minutes are posted on the site, and he had updated all municipality contact information. Jeruski also stated that the “tax status” now appears and, in the near future, the Disabled Veterans Exemption will display on the general property details tab.

Hoffman discussed building footprints and available software extensions (approximately $6,000) that can view the orthophotography and create footprints.

Grose discussed the fact that on the SAGA website, there were still parcel lines that appeared to be running through buildings. Specifically, in St. Charles, it was really bad. Jeruski explained that any municipalities that are located along waterways, the lines are almost always skewed. That is something that will never go away. Discussion followed. Kelly stated that another issue was the streets and roads that were planned, but never built, and then never officially abandoned. This causes a lot of issues unfortunately. Grose suggested that a third-party consultant be hired to clean up those issues. Taylor suggested that Hoffman and Jeruski talk to Spicer Group about a proposal for a survey and bring back to the next executive meeting. It was consensus to do so.

Hoffman discussed the other layer updates that had been completed including: Saginaw Township Future Land Use, the 2020 Flood aerials, Covid vaccination sites, and the 5-mile buffer for Hemlock Semiconductor.

Hoffman had received a request from Tittabawassee Township to create a map of their cemeteries with names on the plots. Taylor stated that he did not think that should be a service that is provided as it was very labor intensive. It was consensus to discuss the issue at the next general meeting.

**ESRI Extensions Purchase:**

Hoffman requested to purchase the ESRI Extensions software. Discussion followed.

*Motion by Kelly with support by Johnson to purchase the ESRI Extensions software for $6,750 and an annual fee of $1,500.*

**Motion Carried.**

**E911 Update:**

Hoffman reported that he had updated the GIS on CAD on December 7, 2021. There was a new CAD version coming, currently 911 is on version 10.3. Discussion followed.

**Aerial Service on ArcOnline for County DPW:**

Hoffman stated that he had completed some work for County Public Works Commissioner Brian Wendling including adding the 2020 aerials to the ArcOnline.

**Tax Display after Due Date:**

Discussion was held on the fact that County Treasurer Tim Novak does not want the tax history updated on the SAGA website after the tax due date. He preferred that the end users call his office for updated tax amounts owing to avoid payments being sent in for the wrong amount. Much discussion followed.

**Saginaw Area Transportation Authority Mapping:**

Hoffman stated that the Saginaw Metropolitan Area Transportation Study (SMATS) was now Saginaw Area Transportation Authority Mapping (SATA). He was unaware that this change happened. Kelly stated that she knew they held meetings at the Saginaw County Road Commission. Discussion followed.

**Adjournment:**

Motion by Malesky with support by Kelly to adjourn.

**Motion carried.**

Meeting adjourned at 10:27 a.m.

***Next General Meeting*** –9:00am, January 24, 2022 at Saginaw Community Foundation

***Next Executive Meeting*** – 9:00am, April 4, 2022 at Kochville Township

*Minutes prepared by Megan Weaver*