**MINUTES**

**SAGINAW AREA GIS AUTHORITY**

**GENERAL MEETING**

**April 15, 2024**

**(9:00am)**

**SAGINAW COMMUNITY FOUNDATION**

**1 Tuscola Street - Second Floor Meeting Room**

**Saginaw, MI 48602**

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**Members Present**: Russ Taylor, Chairman; Megan Weaver, Secretary; Jim Totten, Member; Justin Staley, Member; Stanley Brown, Member; Joe Ruthig, Member; Nadine Bosley, Member; John Schmidt, Member; Kevin Hughes, Member; Scott Crofoot, Member; Steve King, Member; Mary Bourbina, Member; Tom Ebenhoeh, Member; Tim Hildner, Member; Riley Kiessling, Member; Bridget Smith, Member

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority

**Meeting was called to order at 9:00am by Chairman Taylor.**

**Roll Call:**

A quorum was present.

**Approval of Agenda:**

*Motion by Crofoot with support by Brown to accept agenda as presented.*

**Motion Carried.**

**Approval of Minutes from January 22, 2024:**

*Motion by Smith with support by Totten to accept January 22, 2024 minutes as presented.*

**Motion Carried.**

**Accounts Payable and Review Budget:**

Taylor reviewed the treasurer’s report and budget. As of March 28, 2024, the Money Market account stood at $283,169.65 and Business Checking Account at $300,336.27. The budget performance report was also reviewed.
*Motion by Schmidt with support by Crofoot to Accept the Accounts Payables and Budget Review as presented*.
**Motion Carried.**

**Staff Update:**

**Web Update:**

Jeruski stated that the tentative values were on the website and the roll over to next year’s assessing database would be May 1.

Hoffman stated that the following updates had been made to the Fetch layers: zoning, future land use, utilities and political boundaries for Tittabawassee Township; updated photos and sketches for Saginaw, Albee, James and Lakefield townships.

Hoffman informed the members that they had completed web maps for vacant parcel sales for Saginaw Township and DDA mapping for County Equalization. Other maps completed included zoning and future land use for Tittabawassee Twp, number of homes by section for Mid Michigan Waste Authority and Waste Management, zoning and DDA for Kochville Township, land bank map for Buena Vista Township, and a planning map for County Emergency Management in preparation for the 2024 Memorial Cup Hockey Tournament in May.

 **E911 Update:**

Hoffman stated that the address points added to the CAD system weren’t showing the call history for first responders. He would continue to work with Motorola to come up with a solution.

**Request from Kochville Township:**

Steve King, Kochville Township Manager, introduced himself to the members and stated that he was inquiring on having additional documents available on the SAGA Fetch website. He continued that in his township, the number of FOIA requests received was very numerous and required quite a bit of time to answer. He thought that having some of the information available, mainly community development documents such as building permits and site plans, on the SAGA Fetch website could cut down on labor costs to retrieve and send the information. King continued that he wanted to throw this idea out to the SAGA membership to get their feedback.

Much discussion was held on the types of documents that could be provided and how much time it would require of Hoffman and Jeruski to upload and continuously update the information. There were concerns that it would bog down the website and how would municipalities send the additional documentation to SAGA for uploading? Plus, would some information need to be redacted in certain situations?

Taylor thanked King for presenting the idea and the members for their feedback. The request will be discussed further at the Executive level.

**Other Business:**

Taylor informed the members that Corning Glass out of New York was building a site across from Hemlock Semiconductor on Orr Rd. in Richland Township. Taylor continued that it would create 800-1,000 jobs; however, he was still unsure on what they company would be producing. Discussion followed.

 **Adjournment:**

*Motion by Totten with support by Crofoot to adjourn.*

**Motion carried.**

Meeting adjourned at 9:30am.

***Next General Meeting*** – 9:00am, July 15, 2024 at Saginaw Community Foundation
***Next Executive Meeting*** – 9:00am, June 3, 2024 at Saginaw Charter Township

*Minutes prepared by Secretary Megan Weaver*