

MINUTES
SAGINAW AREA GIS AUTHORITY
EXECUTIVE MEETING
February 6, 2017
(9:00am)
Thomas Township Hall
249 North Miller Road

Members Present: Rob Grose, Chairman; Russ Taylor, Vice Chairman; Paul Moore, Treasurer; Marc McGill, Member; Josh Brown, Member; Jim Loiacano, Member; Tom Luck, Member; Mike McGibney, Member.

Others Present: Ken, Berthiaume, Berthiaume & Co.; Dan Hoffman, SAGA; Bill Jeruski, SAGA.

Meeting called to order at 9:00 am by Vice Chairman Taylor.

Roll Call:

A quorum was present.

Approval of Agenda:

Motion by McGill with support by Loiacano to accept agenda as presented.

Motion Carried.

Approval of Minutes from December 5, 2016:

Motion by McGill with support by Loiacano to accept December 5, 2016 Minutes as presented.

Motion Carried.

Audit Presentation:

Ken Berthiaume, Berthiaume & Company, presented the audit of SAGA financial statements for the fiscal year ending September 30, 2016. He reported there were no difficulties in preparing the audit and that the statements were fairly presented. A hardcopy of the audit was available for the board. Berthiaume reviewed net position, cash flow and capital assets as detailed in his report on pages 7, 9, and 13, respectively. The floor was opened to questions of which there were none for Berthiaume. *Motion by McGill with support by Loiacano to approve the SAGA Financial Statements Audit Report for the Fiscal Year Ending September 30, 2016.*

Motion Carried.

Staff Update:

Web Migration Update: Hoffman reported that both assessing and tax databases have been delivered to Amalgam and that Amalgam has delivered a test beta site for review. The beta site does not yet contain photos but Amalgam has assured SAGA they will add them shortly. It was reported that building data and Apex sketches, in accordance with SAGA's initial contract with Amalgam, will require a contract amendment and that this amendment and related cost are currently being prepared for SAGA by Amalgam.

Hoffman and Jeruski explained that the conversion of the City of Saginaw PIN to the County PIN format is an added step in getting our data to the web and it is being investigated whether or not, in an effort to streamline this process, the City can in the future supply their data including both PINs. McGibney said it might be possible to make this happen in the parcel layer.

Jeruski explained that he and Hoffman had reviewed assessing and tax data as it displays on the beta site and felt all was displaying as it should. Jeruski, however, suggested allowing the membership to review the beta site to QC their data before taking it live. Grose and McGill were in favor of immediately going live with the site. This was the general consensus and it was decided that as soon as 2016 tax history numbers were added the site would go live. Grose asked that the membership be informed when the site is live on the web.

Other Mapping-Hydrants: Hoffman stated that hydrant work was nearing completion for St. Charles and Chesaning. He said Albee and Blumfield might be the next possible communities to have their hydrants mapped.

E911 Update:

It was stated that SAGA had updated GIS on 911's CAD system on January 19, 2017. It was reported that 911 was hoping to implement its latest software version this February.

Mid-Michigan Waste Authority's Potential Lawsuit Implications:

Taylor explained that Chesaning's attempt to remove itself from the Mid-Michigan Waste Authority would likely lead to a lawsuit, said lawsuit hinging on the question of whether an authority could enter into contracts independent of approval by the individual municipality boards. It was suggested that the outcome of this lawsuit could potentially affect the validity of contracts SAGA has entered into on the behalf of its membership. SAGA legal counsel, David Meyer has verbally suggested

SAGA was formed under a different set of laws governing authorities than the Mid-Michigan Waste Authority was and that a potential lawsuit in the Waste Authority case should not have a legal bearing on SAGA. It was the opinion of the membership that David Meyer be asked to prepare a written legal opinion on this matter for SAGA. Grose said he would make a call to Meyer today to request this be done.

Other Business:

Grose stated that since Dan Sherman has retired from the City of Saginaw, and is no longer in City GIS to work closely with Hoffman, that a decision has been made to move Hoffman's office back to the County Governmental Building. Brown has generously offered to supply Hoffman with office space in the County IT Department.

McGill inquired whether this was simply a physical location change and was told that in addition to the change of office that SAGA would also be migrating all of its data from the City servers to server space offered by Brown in County IT. Brown stated that the data transition should be routine. Taylor asked if there would be a cost to house the data at the County and Brown replied any cost would be minimal.

Office space and server space being key in-kind services that the City of Saginaw will no longer provide, Grose asked the board to consider what reasonable compensation SAGA should now require of the City for their continued SAGA membership and use of aerials, software licensing and the new Amalgam interactive site. Hoffman stated that Klopovic had indicated to him that the City would be willing to pay for use of the aerials.

Motion by McGill with support To Move Hoffman's Office from the City of Saginaw IT Department to the County of Saginaw IT Department as well as Transfer all SAGA Data from City Servers to County Servers as soon as practicable.

Motion Carried.

Adjournment:

Motion with support to adjourn.

Motion carried.

Meeting adjourned at 9:40am.

Next General Meeting – 9:00am, April 24, 2017 at MSU Extension.

Next Executive Meeting – 9:00am, April 3, 2017 at Kochville Township Hall

Minutes prepared by Bill Jeruski