

MINUTES
SAGINAW AREA GIS AUTHORITY
SPECIAL EXECUTIVE MEETING
August 6, 2013
(3:00pm)
Thomas Township Hall

Members Present: Rob Grose, Chairman; Russ Taylor, Vice Chairman/Secretary; Johnathan Miller, Member; Dan Sherman, Member; Jim Loiacano, Member.

Others Present: Dan Hoffman and Bill Jeruski, GIS Authority.

Meeting called to order at 3:00pm by Chairman Grose.

Roll Call:

Roll was taken by sign in sheet.

Approval of Agenda:

Motion by Miller with support by Taylor to approve the Agenda.

Motion Carried.

Approval of Minutes from July 15, 2013:

Motion by Sherman with support by Taylor to accept the July 15, 2013 Minutes as presented.

Motion Carried.

Discuss Budget & Employment Options for GIS Coordinator & Technician:

It was stated by Grose that the total cost to bring Hoffman and Jeruski over to Saginaw Township would be approximately \$165, 168.

Breakdown was explained as follows: retirement savings 15%, life insurance, health insurances at \$50 per month. Currently the county is projected to charge SAGA \$186, 233 for the two positions.

It was pointed out that Jeruski will lose the benefit of retiree healthcare were the membership to vote to move employment to Saginaw Township.

A meeting will be set up for Hoffman and Jeruski in which Saginaw Township would explain the financial particulars of the employment shift.

Grose explained that the Saginaw Township Board would still need to approve the transfer. He said he would begin the discussion process as soon as possible.

It was stated the total savings to SAGA of a move to Saginaw Township would be \$21,000. A similar option with Thomas Township would only realize a savings of \$18,000.

A meeting with Bellman would be set up in two months once the transfer of employment was okayed by the Saginaw Township Board.

Discuss Contract Status with City/County:

County Controller Bellman has agreed to extend the current contract with SAGA for three months. Hoffman has submitted a request to Meyer to draw up the contract amendment. There has been no response from his initial contact and a subsequent request will be made.

The new SAGA contract with the City of Saginaw was approved at the last meeting. The contract is in the process of being drawn up by City attorneys and has not yet been signed. Sherman assured the board the document process was moving forward.

Other Business:

Maple Grove: Hoffman told the board that Maple Grove building inspector Rob Kehoe has indicated the township would like to join SAGA. Hoffman stated total cost of membership would be \$2600.

Executive Board Membership: Hoffman told the board that Charlie Graham has told him that he no longer wishes to be on the SAGA Executive Board. Taylor requested that Graham be asked to send a letter of resignation. Hoffman said he would relay the request to Graham.

Megan Weaver of Carrollton Township was recommended as a replacement. Hoffman said he would extend an invitation to her to join as an executive member.

Central Dispatch/911 Work: Hoffman expressed to the board his concern that he was doing an inordinate amount of work, up to 25% of his time, for 911. Most recently he was involved in cleaning up road centerlines and municipal boundary issues related to agency response calls.

It was stated that 911 was currently only paying the \$3,000 special membership fee.

Grose expressed concern over liability issues arising from Hoffman doing work for 911. Taylor seconded the concern and asked that 911 be required to sign a “hold harmless” agreement with SAGA.

Taylor expressed the idea that 911 be given GIS data with this agreement in place and then let them sub contract their work out.

The question was raised, should SAGA continue to do work for 911, increase the amount they charge for work, or simply provide data with an attendant “hold harmless” agreement?

Grose stated that a meeting should be set up with 911 operations people to discuss the options.

Adjournment:

Meeting adjourned by at 4:15pm.

Next General Meeting – 9:00am, September 16, 2013 at MSU Extension.

Next Executive Meeting – 9:00am, October 7, 2013 at Saginaw Township.

Minutes prepared by Bill Jeruski