**MINUTES**

**SAGINAW AREA GIS AUTHORITY**

**EXECUTIVE MEETING**

**August 7, 2017**

**(9:00am)**

**Thomas Township**

**249 N. Miller Rd.**

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**Members Present**: Russ Taylor, Vice Chairman; Paul Moore, Treasurer; Megan Weaver, Secretary; Marc McGill, Member; Tom Luck, Member; Randy Pfau, Member; Jim Loiacano, Member; Josh Brown, Member;

**Others Present:** Dan Hoffman and Bill Jeruski, GIS Authority.

**Meeting called to order at 9:00am by Vice Chairman Taylor.**

**Roll Call:**

A quorum was present.

**Approval of Agenda:**

Motion by McGill with support by Moore to accept agenda as presented.

**Motion Carried.**

**Approval of Minutes from June 5, 2017:**

Motion by Moore with support by Loiacano to accept June 5, 2017 Minutes as presented.

**Motion Carried.**

**Accounts Payable and Review of Budget:**

Moore reported that as of July 31, 2017, SAGA’s Money Market account stood at $207,282.41 and checking account at $546.28. Moore also reviewed the budget to actual report.

Motion by McGill with support by Brown to accept Treasurer and Budget Reports as presented.

**Motion Carried.**

**Staff Update:**

**Home Page Update:** Hoffman reported that the new home page was almost complete. The meeting minutes and other documents still need to be added and training on the web content manager would be scheduled soon. The old site is still active and the switchover to the new site cannot happen until all of the industrial and commercial information has been entered. Hoffman was still waiting on a timeline from Amalgam on when it would be completed. Taylor suggested calling Amalgam to get an estimated date of completion. Hoffman would do so as well as send a link to the test website to all executive members for review.

**E911 Update:**

Hoffman stated that 911 moved to the new CAD version on

 July 21. Also, the Saginaw Valley Rail Trail markers were added. Pfau confirmed that switchover to the new version of the Motorola software would most likely occur in late October.

**LiDAR Report:**

 Hoffman reported that the USGS had issues with every category of the LiDAR report so it has been sent back to Spicer Group for correction. Taylor asked Hoffman to get a timeline from Spicer for completion.

**EMCOG MDOT Bay Region Trail Map:**

Hoffman stated that he had been asked to do some mapping for the rail trail project. The last update occurred in 2013 and two counties have been added since then for a total of 15 counties. This is an ongoing project that Hoffman will work on when time permits and the charge for services will be $6,000.

**Other Business:**

Hoffman informed the members that he would be meeting with Jeff Klopcic that week to negotiate the City’s contract with SAGA. Josh Brown would also be attending. Discussion followed.

**Adjournment:**

Motion by Taylor with support by Weaver to adjourn.

**Motion carried.**

Meeting adjourned at 9:25 a.m.

***Next General Meeting*** – 9:00am, September 18, 2017 at MSU Extension.

***Next Executive Meeting*** – 9:00am, November 6, 2017 at Saginaw Township

*Minutes prepared by Megan Weaver*